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ANNUAL REPORT
of the
TOWN OFFICERS
of
SANDOWN, N.H.




For The Year Ending
DECEMBER 31, 1982

IN MEMORY OF
GOVERNOR HUGH J. GALLEN
1924-1982



Picture Courtesy of:
Secretary of State
William Gardner

Photograph by:
Ken Williams



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OFFICERS

SELECTMEN

Margaret Pskowski, Chairperson, 1984

William Gregorio, 1983

David T. Rizzo, 1985

TOWN CLERK/TAX COLLECTOR

Edward C. Garvey, 1985

Janet Romaine, Deputy, 1983

TREASURER

Marie Marsh, 1985

ROAD AGENT

Robert O. Johnson, 1983

MODERATOR

Arthur C. Oestrich, 1984 [*Resigned, 8-1-82*]

Richard A. Drowne, [*Appointed*]

SUPERVISORS OF THE CHECKLIST

Mary Haggett, 1986

Lloyd Lessard, 1984

Raymond S. Bassett, 1988

TRUSTEES OF TRUST FUNDS

Raymond K. Bassett, Chairman, 1983

M. Eleanor Bassett, 1984

Ernest C. Pillsbury, 1985

LIBRARY TRUSTEES

Dorothy Corbin, 1983

Deborah L. Hunt, 1984

Amelia C. Leiss, 1985

LIBRARIAN

Mary Ellen O'Neill

CEMETERY TRUSTEES

Ernest C. Pillsbury, 1983

David I. Drowne, 1984

Rudolph True, 1985

HEALTH OFFICER

Robert K. Towne

Frederick A. Cote, Assistant, 1983

PLANNING BOARD

William Melanson, Chairman, 1985

Robert Richmond, 1983

Charles F. Hunt, 1983

Richard L. Hall, Sr., 1984

Timothy J. Morrill, 1984

Carroll L. Bassett, 1985 [*Resigned*]

Arthur B. Fay, 1983 [*Vacancy*]

Judith F. Rizzo, Alternate, 1983

BOARD OF ADJUSTMENT

George E. Romaine, Chairman, 1984

Timothy J. Morrill, 1983

James P. Tammany, 1985

Frederick A. Cote, 1986

Robert B. O'Neill, 1987

Amelia C. Leiss, Alternate, 1983

David T. Rizzo, Alternate, 1984

Richard E. Kszystyniak, Alternate, 1985

BUILDING INSPECTOR

Howard R. Johnson, 1983

Donald Parent, Assistant, 1983

ELECTRICAL INSPECTOR

Walter H. Pskowski, 1983

AUDITOR

Steven Troian, 1984

CONSERVATION COMMISSION

Melo Dickason, Chairperson, 1984

Robert B. O'Neill, 1984

Karen L. Blackburn, 1984

Richard E. Kszystyniak, 1984

Robert W. Baldwin, 1987

CIVIL DEFENSE DIRECTOR

Donald Parent

ANIMAL CONTROL OFFICER DOG CONSTABLE

Ruth Casey, 1983

Richard L. Hall, Sr., 1983

David Tenney, 1983

POLICE DEPARTMENT

James Comerford, Chief, 1983

Richard L. Hall, Sr., Deputy Chief, 1983

Richard D. Haggett, Sergeant, 1983 [*Resigned*]

Donald W. Lee, 1983

Mary M. Comerford, 1983

Holly L. Cote, 1983

Ann K. Gagnon, 1983

Nancy C. Johnson, 1983

Donald R. Moore, 1983

Mary Haggett, 1983 [*Resigned*]

FIRE CHIEF

George W. Newton

FIRE DEPARTMENT ENGINEERS

Raymond S. Bassett, Deputy Chief

Rudolph True, Deputy Chief

Warren Roberts, Jr., 1983

George W. Newton

David W. Burke

Irving C. Bassett, 1984

James Passanisi, 1984

FOREST FIRE WARDEN

Raymond S. Bassett

DEPUTY FOREST FIRE WARDEN

Ernest C. Pillsbury, Honorary Permanent

John A. Geisser, Honorary Permanent

Irving Bassett

Warren Roberts, Jr.

David W. Burke

Lloyd Lessard

George W. Newton

BUDGET COMMITTEE

Mary M. Comerford, Chairperson, 1984

Martha J. Darragh, 1983

Joyce M. Tammany, 1983

Ann K. Gagnon, 1984

Gertrude Millard, 1985

Grace Johnson, 1985

TIMBERLANE DISTRICT SCHOOL COMMITTEE

Mary M. Comerford, 1983

Amelia C. Leiss, 1985

TIMBERLANE DISTRICT SCHOOL BUDGET COMMITTEE

Daniel J. Sheilds, 1983

Alice M. Gagnon, 1985

SELECTMEN'S AIDE/RECORDING CLERK

Sandra E. Newton

SPECIAL POLICE OFFICERS

Bernard Mann, 1983

Howard R. Johnson, 1983

Melvin Westcott, 1983

Walter H. Pskowski, 1983

Donald Parent, 1983

SUMMARY INVENTORY OF VALUATION

1982 VALUATION

LAND - Improved and Unimproved	\$12,039,205.00
BUILDINGS	21,883,438.00
PUBLIC WATER UTILITY	6,830.00
 PUBLIC UTILITIES - Electric	 <u>361,540.00</u>
Total Valuation Before Exemptions Allowed	\$34,291,013.00
 Blind Exemption 65%	 1 - \$10,200
Elderly Exemption	<u>39 - \$205,000</u>
Total Exemptions Allowed	\$215,200.00
NET VALUATION ON WHICH	
THE TAX RATE IS COMPUTED	\$34,076,110.00

UTILITY SUMMARY

NAME OF COMPANY	ELECTRIC
Public Service	301,940
N.H. Electric Cooperative Inc.	<u>59,600</u>
 TOTAL	 361,540

INVENTORY COUNT

Number of Inventories Distributed in 1982	1124
Number of Inventories Properly completed and filed in 1982	993

ELDERLY EXEMPTION COUNT

Number of Individuals Granted an Elderly Exemption 1982	
37 at \$5,000	
2 at \$10,000	

CURRENT USE REPORT

Total Number of Individual Property Owners who were granted	
Current Use Exemption in 1982	3

Total Number of Acres Exempted under Current Use in 1982

77.4

	*No. Owners	No. of Acres
FARM LAND	12	180
FOREST LAND:	35	2110
A)White Pine Types	2	41
B) Hardwood Types	2	27
C) Spruce-Fir	2	17
WILD LAND:	16	504
A) Unproductive	3	77
B) Productive	2	127
RECREATION LAND	10	43
WETLAND	19	3095

**Some in more than 1 classification*

TOTAL ASSESSED VALUE OF LAND UNDER CURRENT USE	\$545,894.00
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STATEMENT OF APPROPRIATIONS AND TAXES ASSESSED

PURPOSES OF APPROPRIATIONS

For Use
By Town

General Government:

Town officers' salaries	15,590.00
Town officers' expenses	25,025.00
Election and Registration expenses	1,356.00
Cemeteries	800.00
General Government Buildings	9,445.00
Planning and Zoning	4,634.00
Legal Expenses	6,500.00

Public Safety

Police Department	22,200.00
Fire Department	16,060.00

Highways, Streets, Bridges

Town Maintenance	42,860.00
General Highway Department Expenses	8,221.00
Town Road Aid (W.A. #11)	712.10
Highway Subsidy	7,016.00
Permanent Improvement	7,365.00
Street Lighting	2,000.00

Sanitation

Solid Waste Disposal	25,261.00
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Health

Health Department	9,481.00
Hospitals and Ambulances	2,550.00
Animal Control (Damage by Dogs)	100.00

Welfare

General Assistance	35,000.00
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Culture and Recreation

Library	7,700.00
Parks and Recreation	100.00
Patriotic Purposes	900.00
Conservation Commission	600.00

Debt Service

Principal of Long - Term Bonds & Notes	13,000.00
Interest Exp.-Long-Term Bonds & Notes	5,715.00
Interest Exp.-Tax Anticipation Notes	22,500.00
W.A. #14 Library Boiler Room	100.00

Capital Outlay

Tax Map	1,800.00
W.A. #12A RS Police Radios	2,900.00
W.A. #13 RS Senior Citizens Recreation	350.00
W.A. #10 RS Police Revolvers	1,000.00
W.A. #12 Police Gasoline Storage Tank	450.00
W.A. #6 Library Renovations	1,400.00

Operating Transfers Out

Payments to Capital Reserve Funds	
W.A. #5 - 5,000, #8 - 2,000, #9 - 2,000	9,000.00
W.A. #4 Resurface Roads	20,000.00

Miscellaneous

FICA, Retire., Pension Contributions	2,000.00
Insurance	11,315.00

TOTAL APPROPRIATIONS

343,006.10

Overlay	\$9,000.00
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SOURCES OF REVENUE

For Use By Town	Reserved For Use By Dept.of Rev.
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Taxes

Resident Taxes	14,000.00
Yield Taxes	2,000.00
Interest & Penalties on Taxes	8,500.00
Inventory Penalties	1,200.00

Intergovernmental Revenues

Meals & Rooms Tax	14,476.00
Interest and Dividends Tax	4,095.00
Savings Bank Tax	3,645.00
Highway Subsidy	4,359.00
Town Road Aid	4,747.32
Additional Highway Subsidy	7,439.00
Road Toll	100.00
Reimbursement Fighting Forest Fires	150.00
Motor Vehicle Transfer Fee	3,942.00

Licenses and Permits

Motor Vehicle Permit Fees	57,000.00
Dog Licenses	1,000.00
Bus. Licenses, Permits & Filing Fees	1,500.00
Fines & Forfeits	200.00

Charges for Services

Income From Departments	5,000.00
Rent of Town Property	1,500.00

Miscellaneous Revenues

Interests on Deposits	15,000.00
Sale of Town Property	1,000.00
Reimbursement Welfare	1,000.00

Other Financing Sources

Revenue Sharing Fund	9,936.00
Fund Balance	50,000.00

TOTAL REVENUES & CREDITS	214,789.22
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TAX RATE COMPUTATION

Total Town Appropriations	343,006.00
Total Revenues and Credits	214,789.00
Net Town Appropriations	128,217.00
Net School Tax Assessment	778,719.00
County Tax Assessment	65,852.00

Total of Town, School & County	972,788.00
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DEDUCT Total Business Profits Tax Reimbursement	25,866.00
ADD War Service Credits	8,900.00
ADD Overlay	8,532.00
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Property Taxes To Be Raised	964,354.00

TAX RATE BREAKDOWN

	Prior Year	1982
	Tax Rate	Approved
	1981	Tax Rate
Town	.24	.41
School District	2.03	2.23
County	.14	.19
Municipal Tax Rate	2.41	2.83

WAR SERVICE TAX CREDITS

	Limits	Number	Est. Tax Credits
Paraplegic, double amputees owning specially adapted homestead with V.A. assistance	Unlimited		EXEMPT
Totally and permanently disabled veterans, their spouses or widows, and the widows of veterans who died or were killed on active duty	\$700	0	0
All other qualified persons	\$ 50	178	8,900
TOTAL	178		8,900

	TAX	Number Assessed	Total Amt. Assessed
RESIDENT TAXES	\$10	1607	\$16,070.00

SUMMARY INVENTORY OF PROPERTY VALUATION AND STATEMENT OF APPROPRIATIONS

NET ASSESSED VALUATION	\$34,075,813.00
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TAXES COMMITTED TO COLLECTOR:

Town Property Taxes Assessed	\$964,345.00
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Total Gross Property Taxes	\$964,345.00
Less: Est. War Service Tax Credits	8,900.00
	<hr/>
Net Property Tax Commitment	\$955,445.00

Tax Rate - Town	2.83
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Net School Appropriations	\$778,719.00
County Tax Assessment	65,852.00

In arriving at the above approved rate the Overlay has been set in the amount of \$8,523.00

REVENUES & CREDITS AVAILABLE TO REDUCE SCHOOL TAXES

Unreserved Fund Balance	99,384.00
Revenue from State Sources:	
Sweepstakes	52,999.00
School Building Aid	124,699.00
Area Vocational School	3,600.00
Driver Education	4,000.00
Handicapped Aid	196,005.00
Revenue From Federal Source:	
ESEA	45,000.00
Child Nutrition Program	50,000.00
Handicapped Program	30,000.00

Local Revenue Other Than Taxes:

Tuition	27,000.00
Earnings on Investments	2,000.00
Other	23,300.00
Trust Fund Income	<u>1,900.00</u>

TOTAL SCHOOL REVENUES & CREDITS 659,887.00

DISTRICT ASSESSMENT 5,866,873.00

TOTAL REVENUES AND DISTRICT ASSESSMENT 6,526,760.00

Atkinson	\$2,034,037.02
Danville	545,224.34
Plaistow	2,508,892.48
Sandown	<u>778,719.16</u>

\$5,866,873.00

COMPARATIVE STATEMENT OF APPROPRIATIONS & EXPENDITURES

PURPOSE OF APPROPRIATIONS:	Appropriations	Receipts & Reimb.	Amount Available	Expenditure	Unexpended Balance	Overdraft
GENERAL GOVERNMENT:						
Town Officers Salaries	15,590.00		15,590.00	17,717.07		2,127.07
Town Officers Expenses	25025.00		25,025.00	24,770.32	254.68	
Election & Registration	1,356.00		1,356.00	1849.38		493.38
Town Hall & Other Buildings	9,445.00		9,445.00	7,377.77	2,067.23	
PROTECTION OF PERSONS AND PROPERTY:						
Police Department	22,200.00		22,200.00	22,884.77		684.77
Fire Department	16,060.00		16,060.00	14,752.05	1,307.95	
Conservation Commission	600.00		600.00	600.57		.57
Insurance	11,315.00		11,315.00	9,875.00	1,440.00	
Planning and Zoning	4,634.00		4,634.00	3,054.52	1,579.48	
Damage by Dogs	100.00	48.00	148.00	898.00		750.00
HEALTH DEPARTMENT:						
Ambulance	2,550.00		2,550.00	2,512.50	37.50	
Town Dump/Garbage Removal	25,610.00		25,610.00	24,394.31	1,215.69	
Health Department	9,481.00		9,481.00	9,270.50	210.50	
HIGHWAYS & BRIDGES:						
Town Maintenance-	42,860.00	4,783.29	47,646.29	56,454.49		8,808.20
Summer & Winter	2,000.00		2,000.00	1,925.88		
Street Lighting					74.12	

General Expenses	8,221.00	8,221.00	9,947.50	1,726.50
Highway Permanent Improvement	7,365.00	7,365.00	7,497.89	132.89
Highway Subsidy	7,016.00	7,016.00	7,365.00	349.00
Town Road Aid WA #11	712.10	712.10	712.10	
LIBRARIES;	7,700.00	7,700.00	7,703.39	3.39
PUBLIC WELFARE:				
Town Poor/Old Age Assistance	35,000.00	1,045.87	11,497.62	24,548.25
PATRIOTIC PURPOSES;	900.00	900.00	829.25	70.75
RECREATION:	100.00	100.00	43.92	56.08
PUBLIC SERVICE ENTERPRISES:				
Cemeteries	800.00	800.00	810.40	10.40
UNCLASSIFIED:				
Damage & Legal	6,500.00	6,500.00	2,050.00	4,450.00
Social Security	2,000.00	2,000.00	3,335.36	1,335.36
Tax Map	1,800.00	1,800.00	375.00	1,425.00
DEBT SERVICE:				
Principal Long Term Notes & Bonds	13,000.00	13,000.00	13,000.00	2,187.50
Interest Long Term Notes and Bonds	5,715.00	5,715.00	7,902.50	650.97
Interest Temporary Loans	22,500.00	22,500.00	23,150.97	

1982 WARRANT ARTICLES:

WA #4 Roads	20,000.00			20,000.00	
WA #6 Library Renovations	1,400.00			1,400.00	
WA #10 Police Revolvers	1,000.00			1,000.00	231.00
WA #12 Police Gas Tank	450.00			450.00	
WA #12A Police Radios	2,900.00			2,900.00	
WA #13 Senior Citizens Recreation	350.00			350.00	
WA #7 Capital Reserve Fire Truck	5,000.00			5,000.00	
WA #8 Capital Reserve Police Cruiser	2,000.00			2,000.00	
WA #9 Capital Reserve Rescue Vehicle	2,000.00			2,000.00	
WA #14 Library Boiler Room	100.00			100.00	
TOTAL	343,006.10	5,877.16	348,983.26	329,526.73	39,184.63 19,260.00

FINANCIAL STATEMENT

For the Calendar Year Ended December 31, 1982

Assets		Balance
Cash: <i>All funds in custody of treasurer</i>	318,848.56	
<i>In hands of officials</i>	<u>150.00</u>	
TOTAL CASH		318,998.56
Capital Reserve Funds:		
Fire Department Equipment	215.75	
Fire Department Fire Truck	26,051.59	
Police Cruiser	4,472.54	
Rescue Vehicle	<u>4,472.54</u>	
TOTAL CAPITAL RESERVE FUNDS		35,212.42
Accounts Due to the Town		
Due from State:		
Joint Highway Construc'n Accounts		
Unexpended Bal. In State Treasury	434.03	
Other bills due Town:		
Lien For the Elderly (RSA 72:38-A)	<u>4,455.96</u>	
TOTAL ACCOUNTS DUE TO THE TOWN		4,889.99
Unredeemed Taxes: (from tax sale on account of)		
Levy of 1981	14,248.41	
Levy of 1980	<u>6,297.70</u>	
TOTAL UNREDEEMED TAXES		20,546.11
Uncollected Taxes: (Including All Taxes)		
Levy of 1982	173,201.91	
Levy of 1981	<u>167.80</u>	
TOTAL UNCOLLECTED TAXES		173,369.71
TOTAL ASSETS		553,016.79
Fund Balance - December 31, 1981	128,856.44	
Fund Balance - December 31, 1982	124,175.90	
Change in Financial Condition	<u>4,680.54</u>	

Liabilities

Accounts Owed by the Town:

Unexp. Bal. of Special Appropriations	1,860.23	
Unexp. Bal. of Bond & Note Funds	159.09	
School District Taxes Payable	386,719.16	
Lien for the Elderly	<u>4,455.96</u>	
TOTAL ACCOUNTS OWED BY THE TOWN		393,194.44

State and Town Joint Highway Const. Accounts:

Unexpended Balance in State Treasury	<u>434.03</u>	
TOTAL OF STATE & TOWN JOINT HIGHWAY CONSTRUCTION ACCOUNT		434.03

Capital Reserve Funds:

	35,212.42	
TOTAL CAPITAL RESERVE FUNDS		35,212.42
TOTAL LIABILITIES		428,840.89
FUND BALANCE Current Surplus		<u>124,175.90</u>
GRAND TOTAL		553,016.79

RECEIPTS

FROM LOCAL TAXES:

Property Taxes-Current Year-1982	784,071.19	
Resident Taxes-Current Year-1982	14,370.00	
Yield Taxes-Current Year-1982	5,923.74	
Prop. Taxes & Yield Taxes-Prev. yrs.	150,357.18	
Resident Taxes-Previous Years	1,110.00	
Land Use Change Tax-Curr. & Prior Yrs.	1,030.00	
Interest Rec. on Delinquent Taxes	8,185.72	
Penalties: Resident Taxes	141.00	
Tax sales redeemed	<u>31,597.45</u>	
TOTAL TAXES COLLECTED & REMITTED		996,786.28

INTERGOVERNMENTAL REVENUES

Meals and Rooms Tax	14,475.60	
Interest and Dividends Tax	4,095.50	
Savings Bank Tax	3,645.75	
Highway Subsidy	14,797.76	
Reimb. a/c State-Fed. Forest Land	76.65	
Business Profits Tax	19,399.39	
	<u>3,941.79</u>	
TOTAL GOVT. REVENUES		60,432.44

LICENSES AND PERMITS		
Motor Vehicle Permit Fees	73,294.00	
Dog Licenses	1,644.35	
Bus. Licenses, Permits & Filing Fees	2,369.58	
Fines & Forfeits	373.00	
Marriage Fees	<u>273.00</u>	
TOTAL LICENSES AND PERMITS		77,953.93
CHARGES FOR SERVICES		
Income from Departments	7,295.54	
Rent of Town Property	<u>1,566.00</u>	
TOTAL CHARGE FOR SERVICES		8,861.54
MISCELLANEOUS REVENUES		
Interest on Deposits	<u>20,549.86</u>	
TOTAL MISC. REVENUES		20,549.86
OTHER FINANCING SOURCES		
Revenue Sharing Fund	17,936.00	
Returned Checks	<u>2,616.27</u>	
TOTAL OTHER FINANCING SOURCES		20,552.27
NON-REVENUE RECEIPTS		
Proceeds of Tax Anticipation Notes	<u>380,000.00</u>	
TOTAL NON-REVENUE RECEIPTS		380,000.00
TOTAL RECEIPTS FROM ALL SOURCES		1,565,136.32
Cash on Hand January 1, 1982		<u>308,634.86</u>
GRAND TOTAL		1,873,771.18

Payments

GENERAL GOVERNMENT:

Town officers' salaries	17,717.07	
Town officers' expenses	24,770.32	
Election and Registration Expenses	1,849.38	
General Government Buildings	7,377.77	
Planning and Zoning	3,054.52	
Legal Expenses	2,050.00	
Soil Survey	<u>2,208.00</u>	
TOTAL GENERAL GOVERNMENTAL EXPENSES		59,027.06

PUBLIC SAFETY		
Police Department	22,884.77	
Fire Department	<u>14,752.05</u>	
TOTAL PUBLIC SAFETY EXPENSES		37,636.82

HIGHWAYS, STREETS, BRIDGES		
Town Maintenance	56,454.49	
General Highway Department Expenses	9,947.50	
Town Road Aid	712.10	
Highway Subsidy	7,365.00	
Permanent Improvement	7,497.89	
Street Lighting	<u>1,925.88</u>	
TOTAL HIGHWAYS AND BRIDGES EXPENSES		83,902.86

SANITATION		
Solid Waste Disposal	<u>24,394.31</u>	
TOTAL SANITATION EXPENSES		24,394.31

HEALTH		
Health Department	11,783.00	
Animal Control - Damage by Dogs	<u>898.00</u>	
TOTAL HEALTH EXPENSES		12,681.00

WELFARE		
General Assistance	3,059.95	
Juvenile Placement	<u>6,980.22</u>	
TOTAL WELFARE EXPENSES		10,040.17

CULTURE AND RECREATION		
Library	7,703.39	
Patriotic Purposes	829.25	
Conservation Commission	<u>600.57</u>	
TOTAL CULTURE AND RECREATIONAL EXPENSES		9,133.21

DEBT SERVICE		
Principal of Long-Term Bonds & Notes	13,000.00	
Interest Exp.-Long-Term Bonds & Notes	7,902.50	
Interest Exp.-Tax Anticipation Notes	<u>23,150.97</u>	
TOTAL DEBT SERVICE PAYMENTS		44,053.47

CAPITAL OUTLAY		
Library Boiler Room	100.00	
Elderly	350.00	
Tax Map	375.00	
Five Miles Road	20,000.00	
Library Repairs	1,169.00	
Police Revolvers	1,000.00	
Police Gas Tank	450.00	
Police Radios	2,900.00	
TOTAL CAPITAL OUTLAY		26,344.00
OPERATING TRANSFERS OUT		
Payments to Capital Reserve Funds	9,000.00	
TOTAL OPERATING TRANSFERS OUT		9,000.00
MISCELLANEOUS		
FICA, Retirement & Pension Contrib.	3,335.36	
Insurance	9,875.00	
Unemployment Compensation	107.26	
TOTAL MISCELLANEOUS EXPENSES		13,317.62
UNCLASSIFIED:		
Payments on Tax Anticipation Notes	380,000.00	
Taxes bought by town	24,575.09	
Discounts, Abatements & Refunds	1,809.33	
Payment of Lien for the Elderly (RSA 72:38-A)	1,457.45	
Cemeteries	810.40	
Yield Tax	4,787.24	
TOTAL UNCLASSIFIED EXPENSES		413,439.51
PAYMENTS TO OTHER GOVERNMENTAL DIVISIONS		
Marriage Licenses	273.00	
Payment to State-Dog License Fees	158.00	
Taxes paid to County	65,852.00	
Payments to School Districts	745,669.59	
TOTAL PAYMENTS TO OTHER GOVT. DIVISIONS		811,952.59
TOTAL PAYMENTS FOR ALL PURPOSES		1,554,922.62
Cash on Hand December 31, 1982		318,848.56
GRAND TOTAL		1,873,771.18

SCHEDULE OF LONG TERM INDEBTEDNESS

As of December 31, 1982

LONG TERM NOTES OUTSTANDING	PURPOSE	AMOUNT
Library	Building	6,000.00
TOTAL LONG TERM NOTES OUTSTANDING		6,000.00

BONDS OUTSTANDING

Fire House	Building	70,000.00
TOTAL BONDS OUTSTANDING		70,000.00
TOTAL LONG TERM INDEBTEDNESS		
December 31, 1982, June 30, 1983		76,000.00

RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS

Outstanding Long-Term Debt-Dec. 31, 1981	89,000.00
Debt Retirement During Fiscal Year	
Long Term Notes Paid	3,000.00
Bonds Paid	10,000.00
TOTAL	13,000.00
Outstanding Long-Term Debt-Dec. 31, 1982	76,000.00

SCHEDULE OF TOWN PROPERTY

As of December 31, 1981 to June 30, 1982

DESCRIPTION	VALUE
Town Hall, Lands and Buildings	175,300
Furniture and Equipment	10,800.00
Libraries, Lands and Buildings	44,670.00
Furniture and Equipment	44,670.00
Police Department, Lands and Buildings	
Equipment	13,350.00
Fire Department, Lands and Buildings	100,000.00
Equipment	46,650.00
Highway Department, Lands and Buildings	28,430.00
Equipment	12,000.00
Parks, Commons and Playgrounds	15,700.00
All Lands and Buildings acquired through Tax Collector's deeds(give assessed valuation of property so taken listing each piece separately)	7,690.00
Rescue Squad Equipment	2,923.00
TOTAL	474,813.00

DETAILED STATEMENT OF PAYMENTS

1982

	BUDGET	ACTUAL
GENERAL GOVERNMENT		
TOWN OFFICER SALARIES	1559.00	
Selectmen:	4875.00	
Margaret Pskowski		1625.00
David Rizzo		1625.00
William Gregorio		1625.00
Town Clerk:	4350.00	
Edward Garvey		
Salary		1999.24
Fees		2448.00
Vital Statistics		28.00
Dog License Fees		165.00
Janet Romaine - Deputy		300.00
Tax Collector	4925.00	
Edward Garvey		6461.43
Treasurer	1200.00	
Marie Marsh		1200.00
Auditors:	200.00	
John Hurley		100.00
Mary Sceggell		100.00
Trustee of Trust Funds:	40.00	
M. Eleanor Bassett		40.00
SUBTOTAL		
TOWN OFFICER SALARIES	15590.00 15590.00	17717.07
TOWN OFFICER EXPENSES:25,025.00		
Selectmen's Aide:	8645.00	
Sandra Newton		8645.00
Recording Clerk:		
Sandra Newton	1100.00	1080.00

	BUDGET	ACTUAL
Telephone	600.00	552.76
Postage	650.00	718.46
NHMA Dues	400.00	484.01
Printing Town Report	2000.00	1415.00
Supplies:	1000.00	
Brown & Saltmarsh		1915.94
America Copy		417.01
Hampstead Press		124.60
Miscellaneous		104.05
Ross Express		8.80
Treasurer State of NH		40.92
General Expenses:	500.00	
Mileage:		
Margaret Pskowski		18.30
William Gregorio		32.40
Typewriter Headquarters		35.00
Nettle Business Equipment		53.99
Equity Publishing		28.00
B.O.C.A.		128.00
Real Data Corp		25.00
Meetings/Seminars		
Nashua Regional Planning		19.50
N.H.M.A.		282.86
PTG Calendar		117.20
Register of Deeds		22.65
Register of Probate		1.00
American Ins. Assoc.		18.00
Law Books:	75.00	121.25
SUBTOTAL SELECTMEN	14970.00	16409.70
Assessors:		
Mileage:	300.00	
Assessors Kits:	50.00	
The Pillbox		16.78
Film		8.50
Seminars	500.00	
Computer	2000.00	2062.86

	BUDGET	ACTUAL
Dues		460.67
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SUBTOTAL ASSESSORS	2850.00	2548.81
Town Clerk:		
Telephone:	300.00	391.92
Postage		209.33
Conventions/Meetings	260.00	161.18
Office Supplies/Forms	150.00	
Brown & Saltmarsh		98.90
Brannahan Publishing		28.45
Hampstead Press		60.50
NH Distributing Agency		5.00
Typewriter Headquarters		29.50
Dues		12.00
Dog Tag & Licenses	75.00	69.45
<hr/>		
SUBTOTAL TOWN CLERK	785.00	1066.23
Tax Collector:		
Conventions/Meetings	250.00	208.20
Office Supplies/Forms	150.00	
The Print Shop		12.50
Tax Sale Expense	600.00	344.55
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SUBTOTAL TAX COLLECTOR	1000.00	565.25
Treasurer:	200.00	
Postage		60.00
Mileage	50.00	49.05
Seminars	100.00	15.00
Miscellaneous:		
NEBS		22.11
<hr/>		
SUBTOTAL TREASURER	350.00	146.16
Budget Committee:		
Telephone	10.00	
Postage	10.00	3.89
Mileage	25.00	
Seminars	75.00	

	BUDGET	ACTUAL
Minutes	300.00	106.00
Supplies:	30.00	
America Copy		20.25
Printing:	35.00	
Calendar & Advertising	10.00	36.30
<hr/>		
SUBTOTAL BUDGET COMMITTEE	495.00	166.44
Building Inspector:	2400.00	
Fees - Howard Johnson		1351.60
Seminars		15.00
Assistant - Don Parent		296.13
<hr/>		
SUBTOTAL BUILDING INSPECTOR	2400.00	1662.73
Plumbing Inspector:	100.00	
Fees - Howard Johnson		70.00
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SUBTOTAL PLUMBING INSPECTOR	100.00	70.00
Electrical Inspector:	500.00	
Fees - Walter Pskowski		232.50
Assistant - Don Parent		12.50
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SUBTOTAL ELEC. INSPECTOR	500.00	245.00
Dog Officers:	1400.00	
Salary:		
Ruth Casey		715.75
Richard Hall		141.75
Mileage:		
Ruth Casey		422.40
Richard Hall		12.60
Animal Shelter/Care		
Ruth Casey		274.00
David Tenney		21.00
Disposal		270.00
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SUBTOTAL DOG OFFICERS	1400.00	1857.50
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TOTAL TOWN OFFICER EXPENSES	25025.00	24770.32

	BUDGET	ACTUAL
ELECTION & REGISTRATION:	1356.00	
Posting	12.00	16.00
Sitting	160.80	134.00
Elections	270.00	360.00
Checklists	60.00	30.00
Miscellaneous:		
Ballots		133.00
Hampstead Press		42.00
Wheeler & Clark		27.63
Selectmen	165.00	200.00
Police Officers	150.00	151.75
Moderator		175.00
Ballot Clerks	420.00	460.00
Town Clerk	75.00	120.00
Reregistration	43.20	
TOTAL ELECTION & REGISTRATION	1356.00	1849.38

TOWN HALL & OTHER BUILDINGS	9445.00	
Town Hall:		
Custodians:	1200.00	
Ray Bassett		609.00
James Bassett		172.53
Electric	1100.00	896.73
Heating Oil	3350.00	2189.74
Bottled Gas	150.00	154.24
Telephone (pay)	120.00	69.95
Plumbing	356.00	356.00
Rubbish Removal	320.00	443.00
Floor Finishing	750.00	700.00
Cleaning Supplies:	300.00	
Hampstead Hardware		34.64
Interstate Restaurant		121.40
Perrinos		10.70
Central Paper Products		38.80
Repairs:	500.00	
Standard Sash & Door		216.92

	BUDGET	ACTUAL
Duston Oil - Thermostat		84.00
Howard Johnson		105.00
Burner & Valves	999.00	982.10
East Coast Lumber		13.87
NH Fence Co.		179.15
Depot:		
Electric	50.00	
Heating Oil	250.00	
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TOTAL TOWN HALL & OTHER BLDGS	9445.00	9445.00
		7377.77
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TOTAL GENERAL GOVERNMENT	51416.00	51416.00
		51714.54

PROTECTION OF PERSONS AND PROPERTY

POLICE DEPARTMENT: 22200.00

Salaries:	17300.00	
James Comerford - Chief		3270.37
Richard Hall - Dep. Chief		261.88
Richard Haggett - Sgt.		166.62
Donald Moore		2914.81
Peter Veroneau		431.32
Mary Comerford		3582.44
Ann Gagnon		240.06
Mary Haggett		820.12
Holly Cote		2464.81
Warren Roberts		126.88
Donald Lee		1717.24
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SUBTOTAL SALARIES	17300.00	15996.55
Mileage:	350.00	
James Comerford		103.50
Richard Hall		14.25
Richard Haggett		7.50
Donald Moore		11.85
Peter Veroneau		12.30
Mary Comerford		289.65
Ann Gagnon		7.50

	BUDGET	ACTUAL
Mary Haggett		4.50
Holly Cote		3.60
Donald Lee		3.00
School Miles:	100.00	
Donald Lee		78.90
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SUBTOTAL MILEAGE	450.00	536.55
Expenses:		
Telephone	1150.00	1342.48
Gasoline	2500.00	2891.43
Tires/Maintenance	500.00	
Venture Automotive		1295.26
Senter Auto		44.04
Timberlane Tire		76.90
Newman Ford Sales		129.35
Dues		10.00
Supplies:	100.00	
America Copy		83.98
Treas. State of NH		49.19
The Pill Box		43.26
Equity Publishing		40.75
Lakeside Enterprises		29.95
Equipment Repair/Replace	100.00	
Frank Wise		44.00
Uniforms	100.00	45.46
Miscellaneous		
Perrinos		4.40
Derry District Court		8.60
Sandown Postmaster		7.00
3-M Business Service		56.00
Reimbursements:		74.62
Robert Johnson - gas tank		75.00
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TOTAL		
POLICE DEPARTMENT	22200.00	22,200.00
		22,884.77

	BUDGET	ACTUAL
FIRE DEPARTMENT	16060.00	
Telephone	1200.00	926.92
Gasoline	650.00	1111.99
Heating:	2750.00	
Gas		
Oil		1573.39
Electric	1760.00	1022.40
Forest Fires	1000.00	153.30
Equipment Replace/Repair	1000.00	
Smiths Fire Equipment		181.25
Gilbert Inc.		17.90
Lagasse Crane Service		100.00
Robert Johnson - Clearing		140.00
NH Fence Company		1780.00
Supplies:		
D.W. Burke		36.10
Interstate Restaurant		27.55
Hampstead Hardware		14.18
Vehicle Maintenance:	6200.00	
Senter Auto		449.55
RC Hazeltine		13.80
Fremont Motors		139.98
Jim's Auto		101.63
Farrar Company		3384.64
New Equipment:	1000.00	
I.C.L. Enterprises		514.65
Delta Associates		34.00
Jaffrey Fire Protection		2160.00
Omnicon Electronics		768.82
School Fees/Dues	500.00	100.00
TOTAL		
FIRE DEPARTMENT	16060.00	14752.05
PLANNING & ZONING:	4634.00	
Planning Board:	1000.00	
Postage		196.85
Minutes		190.00

	BUDGET	ACTUAL
Advertising:		
Derry News		75.90
Supplies: Miscellaneous		
America Copy		20.25
PTG Calendar		4.80
Hampstead Press		19.00
Conventions/Seminars		26.00
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SUBTOTAL PLANNING BOARD	1000.00	532.80
MASTER PLAN COMMITTEE:	200.00	
Minutes		8.00
SUBTOTAL MASTER PLAN	200.00	8.00
SO. ROCKINGHAM PLANNING	1234.00	1234.20
TOWN ENGINEER	1500.00	613.00
BOARD OF ADJUSTMENT:	700.00	
Postage		167.25
Minutes		217.00
Advertising		177.93
Supplies:		6.09
America Copy		20.25
Miscellaneous:		
Conferences		78.00
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SUBTOTAL BOARD OF ADJUST.	700.00	666.52
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TOTAL		
PLANNING & ZONING	4634.00	3054.52
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CONSERVATION		
COMMISSION:	600.00	600.00
NHCC Dues		86.00
Forester		193.00
Meetings:		35.00
Rockingham County Conservation		250.00
Miscellaneous:		
Telephone		1.71
Postage		7.75
PTG Calendar		4.80

	BUDGET		ACTUAL
Supplies			22.31
TOTAL			
CONSERVATION COMM.	600.00	600.00	600.57
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INSURANCE:	11315.00		
Workmen's Comp.		3000.00	2949.00
Bond		350.00	325.00
Liability Audit			345.00
Unemployment		270.00	
Multiperil		3370.00	2708.00
Auto		2907.00	2492.00
Fire & Police		85.00	89.00
Public Liability		900.00	510.00
Fire Dept. Radios			173.00
Accident and Health		433.00	284.00
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TOTAL INSURANCE	11315.00	11315.00	9875.00
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TOTAL PROTECTION OF PERSONS & PROPERTY	54809.00	54809.00	51166.91
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TAXES:			
Unemployment			101.99
County Tax			65852.00
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TOTAL TAXES:			65953.99
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HEALTH & SANITATION			
HEALTH DEPARTMENT	600.00		
Health Officer		400.00	400.00
Assistant		200.00	200.00
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SUBTOTAL HEALTH OFFICER	600.00	600.00	600.00
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D.V.N.A.	4500.00	4500.00	4500.00
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NEWMARKET REGIONAL HEALTH	700.00	700.00	700.00

	BUDGET		ACTUAL
CENTER FOR LIFE MANAGEMENT	1881.00	1881.00	1881.00
RESCUE SQUAD:	1800.00		
Telephone		600.00	639.18
Medical Supplies:		350.00	
Bound Tree Corp			327.75
Training Aids		300.00	257.57
Mechanical:		350.00	140.00
Agway Petroleum		200.00	200.00
Dues			25.00
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SUBTOTAL RESCUE SQUAD	1800.00	1800.00	1589.50
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TOTAL HEALTH DEPARTMENT	9481.00	9481.00	9270.50
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AMBULANCE	2500.00	2500.00	2512.50
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TOWN DUMP:	25261.00		
Custodian:		2100.00	
Bernard Mann			1991.50
Melvin Westcott			14.00
Electric		115.00	87.38
Kingston-Landfill		17101.00	14847.48
Disposal-Hauling		4650.00	4670.00
Other/Maintenance		1220.00	
Robert Johnson			841.00
Ralph Drowne Jr.			296.00
Roger Sanborn			175.00
Bernard Mann			119.00
Repairs:			
M & M Solid Waste			557.95
Contract			720.00
Earth Day-Hauling		75.00	75.00
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TOTAL TOWN DUMP	25261.00	25261.00	24394.31

BUDGET**ACTUAL****HIGHWAYS & BRIDGES****TOWN MAINTENANCE:**

Summer:	42860.00	
Road Agent:		12860.00
Robert Johnson		
Equipment:		3074.00
Robert Johnson		
		2463.00

***Subcontractors:**

Ralph Drowne Jr.		
Roger Sanborn		2627.00
Holmes & Bassett		1670.00

Materials:		502.00
East Coast Lumber		31.50
RC Hazelton Inc		117.80
Barrett Paving		1522.44
Metra Chem Corp		808.38
NH Bituminous		1429.46

TOTAL SUMMER MAINTENANCE	12860.00	14245.58
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TOWN MAINTENANCE

Winter	30000.00	
Road Agent:		
Salary		3938.00
Equipment		9837.00
Labor:		
George Newton		940.50
Ray Bassett		360.00
Joe Vasil		448.00
Frank Howard		352.00
Equipment Use:		
George Newton		2821.50

***Subcontractors:**

Roger Sanborn		8304.00
Manford Palmer		3476.00
Ralph Drowne Jr.		2602.00
Holmes & Bassett		70.00

Materials:

R.C. Hazelton Inc.		580.26
Barrett Paving		215.98

**Certificate of Insurance on file at Town Hall.*

	BUDGET		ACTUAL
Metra Chem Corp.			878.90
Salt			4226.69
Sand			2092.00
Vehicle Maintenance:			
Howard Fairfield			1066.08
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TOTAL WINTER MAINTENANCE	30000.00		42208.91
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TOTAL WINTER & SUMMER MAINTENANCE	42860.00	42860.00	55025.03
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TOWN MAINTENANCE			
General Expenses:	8221.00		
Agway Petroleum			3216.62
Telephone			192.26
Public Service			504.91
Duston Oil			1889.23
Miscellaneous:			
Metra Chem Corp			1688.22
Jim's Auto			86.35
NH Good Roads			10.00
RC Hazelton Inc			425.09
Senter Auto			233.59
Fremont Motors			1197.89
Hampstead Hardware			148.17
Truck Sales & Service			355.17
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TOTAL GENERAL EXPENSES	8221.00	8221.00	9947.50
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TOWN MAINTENANCE			
Highway Subsidy	7016.00	7016.00	
International Salt			5585.00
Labor:			
Robert Johnson			108.00
Equipment:			
Robert Johnson			462.00
Roger Sanborn			540.00
Holmes & Bassett			670.00
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TOTAL HIGHWAY SUBSIDY	7016.00	7016.00	7365.00
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	BUDGET		ACTUAL
TOWN MAINTENANCE			
Permanent Improvement	7365.00	7365.00	
Labor:			
Robert Johnson			338.00
Equipment:			
Robert Johnson			325.00
Holmes & Bassett			619.00
Ralph Drowne Jr.			2600.00
Roger Sanborn			910.00
Drowne Enterprises			2705.89
TOTAL PERMANENT IMPROVEMENT	7365.00	7365.00	7497.89
STREET LIGHTING:	2000.00	2000.00	1925.88
TOTAL HIGHWAYS & BRIDGES	67462.00	67462.00	83190.76

LIBRARIES:

Appropriation	7700.00	7700.00	
Salaries:			
Catherine Pinard			358.00
Mary Ellen O'Neill			2506.28
Catherine Wright			362.25
Jacqueline Carlson			132.33
Payments to Trustees			4339.00
Brown & Saltmarsh			5.53
TOTAL LIBRARY	7700.00	7700.00	7703.39

PUBLIC WELFARE:

Appropriation:	35000.00	35000.00	
Town Poor			2493.95
Juvenile Placement			6980.22
Liens for Elderly			1457.45
Community Action			566.00
TOTAL WELFARE	35000.00	35000.00	11497.62

	BUDGET		ACTUAL
PATRIOTIC PURPOSES:			
Appropriation:	900.00	900.00	
American Legion			50.00
Old Home Day			29.25
Rockingham Fireworks			750.00
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TOTAL PATRIOTIC PURPOS	900.00	900.00	829.25

RECREATION:			
Appropriation:	100.00	100.00	
Patricia Teague			*43.92
*Replaces Check 1271 (1981)			
TOTAL RECREATION	100.00	100.00	43.92

PUBLIC SERVICE ENTERPRISES			
CEMETERIES:	800.00		
Payments to Trustees		800.00	800.00
Irving Bassett			10.40
TOTAL CEMETERIES	800.00	800.00	810.40

UNCLASSIFIED:			
Damage & Legal	6500.00	6500.00	2050.00
Social Security	2000.00	2000.00	3335.36
Tax Map	1800.00	1800.00	375.00
Damage by Dogs	100.00	100.00	898.00
TOTAL UNCLASSIFIED	10400.00	10400.00	6658.36

DEBT SERVICE:			
LIBRARY:			
Principal	3000.00	3000.00	3000.00
Interest	715.00	715.00	517.50
FIRE STATION:			
Principal	10000.00	10000.00	10000.00
Interest	5000.00	5000.00	7385.00

TOWN WARRANT

WARRANT

THE STATE OF NEW HAMPSHIRE
THE POLLS WILL BE OPEN FROM 10:00a.m. to 8:00p.m.

To the Inhabitants of the Town of Sandown in the County of Rockingham in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at Town Hall in Said Sandown on Tuesday, the Eighth day of March, next at ten of the clock in the forenoon, to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.
2. The following articles to be voted on at adjourned meeting Wednesday, March 9, at 7:00 p.m.
3. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriation of the same.
4. To see if the Town will vote to raise and appropriate the sum of twenty two thousand (\$22,000) dollars for the purchase of a 2000 - 3500 gallon stainless steel Tank and a Cab and Chassis to be made into a Tank Truck, to replace the present Tank Truck used by the Fire Department. The present tank cannot be repaired anymore, the Cab and Chassis is of 1946-49 vintage. Such funds to come from Revenue Sharing Funds under the provisions of the State and Local Assistance Act of 1972 as amended or to be raised by tax dollars. (With Recommendation of the Budget Committee)
5. To see if the Town will vote to authorize the Fire Department with approval of the Selectmen to dispose of the present Tank Truck (one 1946-49 KB-8 International Cab and Chassis and one 2800 gallon Steel Tank mounted on said cab and chassis) minus any or all equipment for use by the Fire Department to the highest sealed bid with the right to reject any or all bids reserved, any monies derived from the sale of this unit to be used to aid in preparation of the proposed Tank Truck for use as a Tank Truck. This article to be passed over in the event Article #4 fails to pass favorable.
6. To see if the Town will raise and appropriate the sum of Twenty Thousand (\$20,000) Dollars to sand and seal five miles of town road. (With Recommendation of the Budget Committee)
7. To see if the Town of Sandown will vote to purchase and equip a police cruiser using \$4,000 plus interest from the Capital Reserve Cruiser Fund and by raising and appropriating through taxes and or the Federal Revenue Sharing Fund the remaining \$4,500. The total to be expended is \$8,500. (Without Recommendation of the Budget Committee)

8. To see if the Town of Sandown will vote to authorize the 1980 Ford Police Cruiser to be traded or sold outright provided the Warrant Article for the purchase of a new cruiser is passed by the 1983 Town Meeting. Any revenue from outright sale will be used to reduce the cost of a new cruiser.
9. To see if the Town will vote to raise and appropriate the sum of Six Thousand Seven Hundred Fifty(\$6,750) Dollars to insulate the Town Shed.
10. To see if the Town of Sandown will vote to authorize the purchase of ten Tone Activated Pocket Pagers at a cost of Three Hundred (\$300) Dollars each and to purchase them through Revenue Sharing Funds and/or through the appropriation of taxes. The Total cost to be \$3,000. (By Petition)
(With Recommendation of the Budget Committee).
11. To see if the Town will vote to give Blue Cross/Blue Shield insurance coverage through the New Hampshire Municipal Association Group for the Selectmen's Aide and appropriate a sum of money not to exceed \$1,445. The town to contribute seventy five per cent (75%) of the total coverage.
(With Recommendation of the Budget Committee)
- 11A. To see if the Town will vote to accept Town Road Aid. State to contribute \$4,724.44. Town to raise and appropriate \$708.67.
12. To see if the Town will vote to appropriate the sum of Four Hundred (\$400) Dollars for Recreational and Educational purposes for the Elderly, and to authorize the withdrawal of the amount requested from the Federal Revenue Funds under the provisions of the State and Local Assistance Act of 1972, and as amended in 1976.
13. To see if the Town of Sandown will vote to accept a 3M brand "VQC" II copier donated to the Police Department for police department use by the M/M Solid Waste Equipment Co.
14. To see if the Town will authorize the Selectmen to borrow money in anticipation of taxes.
15. To see if the Town will vote to authorize the Selectmen to sell, at public auction or by advertised sealed bids and to convey any real estate acquired through deeds from the Collector of Taxes, provided however that the Selectmen pursuant to the authority granted by RSA 80:42 (III) (supp.), may sell such property to the former owner thereof (or his heirs, successors, and assigns) who lost the same to the Town for non-payment of taxes, upon said owner paying to the Town (I) all past unpaid taxes, including costs and interests relating thereto, (II) all expenses incurred by the Town in the

administration of said property and (III) all tax revenues lost by the Town, by virtue of the Town's ownership of said property, from the time of its acquisition by the Town to the time of its conveyance to the former owner.

16. To see if the Town will vote to authorize the Selectmen to make application for, to receive and spend in the name of the Town, such advances, grants in aid or other funds as may now or herein after be forthcoming from Federal, State and local or private agencies.
17. To see if the Town will vote to go on record in support of immediate actions by the Federal Government to control and reduce acid rain which is harmful to the environment and economy of Sandown, NH, and to the health and welfare of the people of Sandown, New Hampshire. (By Petition)
18. To see if the voters of the Town of Sandown will adopt the following Police Standard Operating Procedures and have them become effective immediately upon their passage....(see attached documents) (By petition)
19. To see if the Town will vote to adopt the following zoning ordinance addition to Article II, Part A, Section 14 - Definitions to read as follows: Subsection L - Duplex - a structure or building containing two dwelling units. (With recommendation of the Planning Board) Ballot Question.
20. To see if the Town will vote to adopt the following zoning regulation as Article III, Building Regulations - Zone A, Section 15, to read as follows:
 - a) A duplex shall be set back from the front property line not less than fifty feet, and shall be set back not less than fifty feet from the side and rear lot lines.
 - b) A duplex shall not be constructed closer than 500 feet to the Sandown Old Meeting House.
 - c) Off-street parking spaces for at least four motor vehicles shall be provided for each duplex.
 - d) Enclosed facilities for the storage of at least four (4) 30-gallon rubbish cans or receptacles shall be provided for a duplex.
 - e) The land area requirement for a lot upon which is situated a duplex shall be an area at least twenty five percent (25%) greater than the area requirement for a single family dwelling under our subsoil zoning regulations of Article II, Part B, Section 3.
 - f) A duplex meeting the above requirements in this section and other pertinent sections of the zoning ordinance shall not, notwithstanding any other provisions of this ordinance to the contrary and regardless of whether the dwelling units, or either of them, are rented to others or owner-occupied, be considered an apartment house for the purposes of this ordinance, nor considered for a commercial use for which a special exception or variance would be required from the Board of Adjustment. (With recommendation of the Planning Board) Ballot Question.

21. To see if the Town is in favor of the proposed Town of Sandown Zoning Ordinance Changes to Article II, Part A, Section 7 to read: There shall be a fee for the issuance of any building permit required pursuant to Section 2 of this Article II, Part A, such fees shall be calculated as follows:
- a) Alteration/Additions \$10.00 base fee plus \$2.00 per \$1,000 of estimated added value over \$500.
 - b) New dwellings (including apartments) - \$.04 per square foot of above-ground floor space.
 - c) Commercial/Industrial (excluding apartments)-\$2.00 per \$1,000 of estimated cost.
 - d) The inspection of every sanitary system as required under this Ordinance or under any state statutes when such inspection is performed by any town official on behalf of the Town or the State of New Hampshire \$5.00.
- (With Recommendation of the Planning Board). Ballot Question.
22. To transact any other business that may legally come before this meeting.

Given under our hands and seal, this Fourteenth day of February, in the year of our Lord nineteen hundred and eighty three.

**MARGARET PSKOWSKI
DAVID RIZZO
WILLIAM GREGORIO
SELECTMEN OF SANDOWN**

A true copy of Warrant-Attest:

**MARGARET PSKOWSKI
DAVID RIZZO
WILLIAM GREGORIO
SELECTMEN OF SANDOWN**

POLICE DEPARTMENT POLICIES & PROCEDURES

FOR THE TOWN OF SANDOWN

ADMINISTRATIVE CONSTRUCTION OF REGULATIONS

The sections and subsections of the Sandown Police Department Policies and Procedures Manual are numerous and if any section(s), subsection(s) or provisions contained therein is contested or held to be unconstitutional, the decision so holding shall not be construed as effecting or impairing any other section, subsection or provision of these regulations as a whole.

CODE OF CONDUCT

In order for any law enforcement agency to be successful in meeting it's responsibilities, it is vitally important to first obtain the respect and confidence of the people.

Such desirable attitudes can be cultivated only by the efforts of each member of the department through their daily contact with the public. The principles set forth in this code of conduct are predicated upon the pronouncements found in the police officer's oath.

POLICE OFFICER'S OATH

"As a law enforcement officer, my duty is to serve mankind; to safeguard lives and property; to protect the innocent against deception; the weak against oppression or intimidation; the peaceful against violence or disorder, and to respect the constitutional rights of all men to liberty, equality and justice.

I will keep my private life unsullied as an example to all; maintain courageous calm in the face of danger, scorn or ridicule; develop self-restraint; and be constantly mindful of the welfare of others, honest in thought and deed in both my personal and official life. I will be exemplary in obeying the laws of the land and the regulations of the department. Whatever I see or hear of a confidential nature or that is confided to me in my official capacity; will be kept ever secret unless revelation is necessary in the performance of duty.

I will never act officiously or permit personal feelings, prejudices, animosity or friendships to influence my decisions. With no compromise for crime and with relentless prosecution of criminals, I will enforce the law courteously and appropriately without fear or favor, malice or ill will, never employing unnecessary force or violence and never accepting gratuities.

I recognize the badge as a symbol of public faith and I accept it as a public trust to be held as long as I am true to the ethics of public service. I will constantly strive to achieve these objectives and ideals, dedicating myself before God to my chosen profession; Law Enforcement."

In order to abide by our code of conduct, each member of the department shall thoroughly familiarize him/herself with and obey these rules and regulations.

CODE OF CONDUCT

SUBJECT: GENERAL REQUIREMENTS

1.01 CONDUCT UNBECOMING

A member shall not conduct him/herself while either on or off duty in a manner which is unbecoming to a police officer. Unbecoming conduct is that type of conduct which could reasonably be expected to destroy public respect for Sandown Police Officers and/or confidence in the Sandown Police Department.

1.02 CONFORMANCE TO LAWS

A member shall conform to and abide by the laws of the United States, the State of New Hampshire, all other states of the United States and sub-divisions thereof.

1.03 LOYALTY TO THE DEPARTMENT

A member shall not publicly criticize the Department, its policies or other members or employees by talking, writing or expressing in any other manner, where such talking, writing or other expression is defamatory, obscene or unlawful or when the member knows that such criticism is false. Members of the Department shall direct all constructive criticisms, to the Chief or a superior officer, in writing.

1.04 DISSEMINATION OF INFORMATION

A. A member shall not disseminate, in any manner, any confidential information of the Sandown Police Department or its members, without proper authority. For the purposes of this section, confidential information shall be defined as that information which:

- 1. A person could foresee that disclosure thereof could:*
 - a. Endanger a member or any other person.*
 - b. Impede a just disposition of a cause.*
 - c. Aid a person to escape arrest.*
 - d. Delay the apprehension of a criminal.*
 - e. Permit the removal of stolen property or evidence by a suspect.*
 - f. Compromise or negate the judicial process.*

g. Violate a statute of the United States or the State of New Hampshire pertaining to the release of designated confidential information.

h. Make known the contents of an internal or criminal investigation record or report to an unauthorized person.

2. Would identify a person who is acting as a confidential informant; except that a member may divulge such identity to another member when it is authorized by the proper authority and necessary in the performance of police work.

B. A member may be assigned to a position or function whereby he/she will come in contact with information pertaining to the internal administration of the Department, development of procedures and programs, or publicly sensitive matters. Such information shall be regarded as RESTRICTED and a member shall exercise prudent consideration prior to divulging the substance or contents of same to any unauthorized person. A member failing to exercise such prudent consideration shall be subject to being assigned to some other position or function within the department.

C. A member may remove or copy official records or reports of the department in accordance with existing regulation and procedures and on proper authority.

D. A member may divulge, make known, or exhibit the contents of an official file or record only:

1. To duly authorized police officers of agencies

2. As provided by law and on approval of the Chief

3. Under subpoena duces tecum served on the Chief

1.05 SEEKING PUBLICITY

A member shall not directly or indirectly seek publicity for himself/herself through the press, radio, television or other news media; nor shall he/she furnish information to same for the purpose of gaining personal recognition as a police officer.

1.06 BADGE OF OFFICE

The term "badge of office" shall include: The identification card, badge, official position, title, uniform, or any other tangible or intangible thing by which it can be construed that the concept "Sandown Police" is being interjected.

A. A member shall not participate in any form of solicitation where use is made of his/her badge of office, without the written approval of the Chief. "Participant" as used in this subsection is not limited in its definition to active conduct by the members, but rather extends to tacit approval of the use of the member's badge of office by any other party.

B. A member shall not use or permit the use of his/her badge of office for personal or financial gain.

C. A member shall not use or permit the use of his/her badge of office in any manner wherein it can reasonably be construed that preferential treatment is desired by the member.

It is the specific intent of this section to limit the use of the member's badge of office to matters within the scope of his/her employment. This section shall not be construed to restrict any member in the force in the free exercise of constitutionally protected freedoms that are not necessarily limited by the conditions of his employment.

1.07 DISPLAY OF IDENTIFICATION

Whenever a member takes any police action he/she shall promptly and respectfully identify himself/herself by giving his/her rank, name and other appropriate identification to persons involved. The member shall also furnish his/her name, rank and badge number in a respectful manner to any citizen who may reasonably request same. A member when on duty and in civilian clothes shall at all times carry his/her badge except when this is not feasible due to a specific duty assignment.

1.08 ASSOCIATIONS

A member shall avoid associations or dealings with racketeers, known illegal gamblers, or persons who have a reputation in the community for criminal behavior, except in the performance of duty as directed by a superior. A member, after being advised by a superior officer to avoid further associations or dealings with such individuals, shall be subject to disciplinary action if such associations or dealings continue.

1.09 MILITARY ORGANIZATIONS

A member may enlist, re-enlist or accept a commission in any federal or state military organization. A member shall notify the Chief in writing when he/she enlists, re-enlists or accepts a commission in any federal or state military organization.

1.10

A member shall avoid all political or religious arguments while on duty. He/she shall not use his/her position for political influence. A member shall not circulate any political petition or any other type of petition in his/her capacity as a Sandown Police Officer unless authorized by the Chief. No member shall solicit any assessments, contributions or services for any political party.

Nothing contained herein shall affect the right of a member to hold membership in and privately support a political party; or to vote as he/she chooses; or to privately express his/her opinion on any

political subject or candidate; or to maintain political neutrality; or to attend political meetings as a private citizen.

1.11 USE OF OUTSIDE INFLUENCE

A member shall not knowingly use, attempt to use, or permit the use of, any outside influence to gain promotion, transfer or change of duty for himself/herself or another member.

1.12 REPORTING INFORMATION

A. A member shall report to his/her superior officer all information that comes to his/her attention concerning any violations of federal or state law.

B. A member shall promptly report to his/her superior any information which comes to his/her attention which tends to indicate that any member or employee of the department has violated any law, rule, regulation or order.

1.13 INTERFERENCE WITH CASES ASSIGNED TO OTHER MEMBERS

A member shall not interfere with a case assigned to another member for investigation without the consent of the assignee, except by order of the Chief; nor shall he/she interfere with the operations of any other law enforcement agency.

1.14 INTERVENTION IN ARREST OR PROSECUTION

A member shall not intervene or interfere in any lawful arrest or prosecution brought by another member of the force, or by any other agency or person. This shall include but not be limited to offering legal advice or discussing a case with a defendant, that is being prosecuted by the Department. All inquiries by a defendant or his/her representatives shall be referred to the Chief or the prosecution.

1.15 INTERFERENCE WITH DISCIPLINE

No member shall exert, or attempt to exert, any influence on any of the participants in a departmental disciplinary procedure except as expressly provided by regulation.

1.16 ALCOHOLIC BEVERAGES IN POLICE DEPARTMENT

Alcoholic beverages shall not be brought into or stored in the Department or police vehicle, or any part thereof except in an emergency situation; on orders of a superior officer; or when it has been officially seized [property of a suspect or prisoner, evidence of a crime, found property, etc.]

1.17 USE OF ALCOHOL - OFF DUTY

A member, while off duty, shall not consume alcoholic beverages to the extent that it results in public behavior which could reasonably be expected to destroy public respect and/or confidence in the officer and/or Department; or renders the member unfit to report for his/her next regular tour of duty.

It will be prohibited for any member to consume any alcoholic beverage for eight hours prior to reporting to duty.

1.18 USE OF DRUGS - OFF DUTY

The use of a controlled substance or nonproprietary drugs by any member is prohibited except when prescribed in the care and treatment of a member by a licensed medical practitioner. When a controlled substance or nonproprietary drug is prescribed, the member shall notify his/her superior officer prior to reporting for duty.

1.19 TESTIFYING IN CIVIL CASES

A member shall not testify in any civil case in which the Sandown Police Department may have an interest without prior approval of the Chief unless the member has been legally summoned to do so; in which case his/her superior officer shall be notified.

1.20 CLAIMS FOR DAMAGES

A member may file a legal action regarding official matters or make other legal compromises only after notifying the Chief through channels. Such notice must include a reasonable explanation of the nature of the claim and/or compromise involved and a copy of the complaint/petition.

1.21 BAIL

A. A member shall not become surety or guarantor, post bond, or furnish bail for any person arrested, nor shall he/she recommend a bail bondsman.

B. A member may become surety or guarantor, post bond, or furnish bail for him/herself and members of his/her immediate family.

1.22 TELEPHONE REQUIRED

A member shall maintain a telephone in his residence and provide the number to the Chief. A list of all members and their telephone numbers will be displayed at locations as designated by the Chief. Unlisted numbers will not be disseminated to the general public. Any change of telephone number shall be reported within 24 hours to the Chief, through channels, in writing.

1.23 QUARRELING OR FIGHTING WITH MEMBERS

A member shall never behave disrespectfully, use threatening or insulting language, toward any other member engaged in the execution of his/her position or duties; nor shall a member draw or lift a weapon toward, offer violence against, strike or attempt to strike, any other member.

1.24 GAMBLING

A member shall not engage or participate in gambling in any form while on duty and in uniform, or while in any part of the Police Department. A member shall not engage in any form of illegal gambling at any time except in the performance of duty and while acting under proper and specific orders from a superior officer.

1.25 FALSE EMPLOYMENT INFORMATION

No person shall procure his/her enlistment in the Sandown Police by willfully misrepresenting his/her qualifications, character, reputation, or physical condition.

1.26 EMPLOYMENT OUTSIDE THE DEPARTMENT

Part-time officers will advise the Chief, in writing, whenever their full-time position changes. This will include: the name of their new employer, the nature of employment and the time schedule.

A member shall not use any department equipment issued to him/her during the course of outside employment. This includes all Department issued equipment and/or any and all parts of the uniform, including service revolver, badge, raincoat, etc.; the only exception being employment contracted through the Town. Any exception to the above must be approved by the Chief.

CODE OF CONDUCT

SUBJECT: DUTY REQUIREMENTS

2.10 PERFORMANCE OF DUTY

A member shall conscientiously strive to enforce the laws of the State of New Hampshire and the ordinances of the Town of Sandown and to render service to the citizens within the Town of Sandown and shall be held responsible for the proper performance of all duties assigned to him/her and for the strict adherence to the rules, regulations, manuals and directives, promulgated by the department. Ignorance of the rules, regulations and directives shall not be considered as an excuse or justification for any violation of such by a member. A member shall be responsible for his/her own acts and he/she shall not attempt to shift the burden of responsibility for executing or failing to execute a lawful order or police duty.

2.02 LAWFUL ORDERS

A member shall promptly obey and execute any and all lawful orders of a superior officer. This will include orders relayed from a superior officer by a member of the same or lesser rank. A "lawful order" is any order in keeping with the performance of any duty issued either verbally or written over the signature of the Chief or a superior officer; prescribed by the various manuals, regulations or directives of the Department; necessary for the preservation of good order, efficiency, and proper discipline of the department and its members.

2.03 CONFLICTING ORDERS

A member who is given a proper order that is in conflict with a previous order or regulation shall respectfully call attention to such conflict. If the superior officer giving the order does not alter or retract the conflicting order, then his/her order shall stand under these circumstances, the responsibility shall be his/hers. In such situations, the officer obeying the conflicting orders shall not be held responsible for disobedience of any order theretofore issued. When an order contrary to the provisions of any previous orders, regulation, directive or manual, is given to a member, the member shall comply with the order unless it is a violation of law and shall thereafter submit a report stating the facts and circumstances to the Chief, through channels.

2.04 COMPETENCY

A member shall maintain sufficient competency to properly perform his/her duty and assume the responsibilities of his/her position. He/she shall direct and coordinate his/her efforts in such a manner as will tend to establish and maintain the highest standards of efficiency in carrying out the functions and objectives of the department. The fact that a member was deemed competent at the time of employment shall not preclude a judgement of incompetency as the result of his/her performance of duty which would indicate a wanting in adequate strength, qualifications, or capacity to fulfill the requirements of his/her assigned tasks. Such incompetency may be demonstrated by a lack of knowledge or application of laws required to be enforced; apparent unwillingness or inability to perform assigned tasks; or the failure to conform to work standards established for the member's rank, grade or position. Apart from or in addition to other methods of proof of incompetency, a written record or repeated disciplinary actions for minor infractions of the rules, regulations, manuals or directives will be considered sufficient evidence of incompetency.

2.05 ON DUTY TIME RESTRICTED TO POLICE WORK

A member shall restrict his/her police duties during working hours to his/her assigned duty area, unless otherwise detailed. A member shall not perform any police duty for the purpose of private gain, make any

purchases, conduct personal business or devote any of his/her time to any activity other than that which relates to police work, while on duty and in uniform.

2.06 CARRYING OF UNAUTHORIZED ARTICLES

A member shall not carry books, magazines, newspapers, packages, bundles, etc., while assigned duty, except when necessary in the performance of duty.

2.07 READING ON DUTY

A member shall not read a book, magazine, newspaper, or other like printed matter while on assigned duty in view of the public, except as may be required in the performance of duty.

2.08 REPORTING FOR DUTY

A member shall report for duty at the time and place specified by his/her superior officer and at the time be physically and mentally fit, properly attired and ready to assume on-duty status. Personnel not appearing for duty, scheduled hearings, court appearances, or the designated assignments on time shall be in violation of this section.

2.09 COURTESY

Courtesy toward the public will be strictly observed. A member's conduct and deportment shall always be civil, orderly and courteous. He/She shall be diplomatic and tactful in the performance of his/her duties, controlling his/her temper and exercising the utmost patience and discretion, and shall not engage in argumentative discussions even in the face of extreme provocation. However, when required, he/she must act with firmness and sufficient energy to properly perform his/her duties. A member shall at all times, while on duty or in uniform, refrain from using coarse, violent, profane or insolent language and from voicing any bias or prejudice concerning race, religion or politics.

2.10 COOPERATION WITH OTHER AGENCIES

A member shall cooperate with all agencies in the administration of justice as well as other public agencies, federal and state departments, providing all the aid and information by existing regulations. Such cooperation shall be approved by the Chief or superior officer and a written report of such shall be given to the Chief. At no time should a Sandown Police Officer allow an outside agency to take over or interfere with an investigation of an incident occurring within the Town of Sandown except with the expressed approval of the Chief.

2.11 REQUESTS FOR ASSISTANCE

When the public applies for assistance or advice, makes complaints or reports, either by telephone or in person, all pertinent information will be obtained in an official and courteous manner, and will be properly and judiciously acted upon consistent with existing rules and regulations and policies. The person will be referred to another agency in matters not within our jurisdiction. In cases of emergency, it may be necessary to personally contact the proper authority.

2.12 SUGGESTIONS PERTAINING TO SERVICES

A member shall not recommend or suggest in any manner, except in the transaction of personal business, the employment or procurement of a particular product professional service, or commercial service, [Such as an attorney, ambulance service, towing service, bondsman, mortician, etc.] In the case of ambulance or towing service, when such a service is necessary and the person needing the service is unable or unwilling to procure same, the member shall contact the nearest available agency offering the required service.

2.13 ACCEPTANCE OF VALUABLES AND EVIDENCE

A member acting in the capacity of a Sandown Police Officer, shall not accept valuables for safekeeping from individuals who merely desire to check them for that purpose. This does not apply to valuables which have been received as evidence in connection with investigation or weapons, ammunition or other dangerous instruments for the purpose of safekeeping. These items will be properly processed.

2.14 DEPARTMENT REPORTS

A member shall submit either a preliminary or final report immediately at the end of his/her shift on time involved with the incident. Preliminary reports must include all the basic information necessary to determine who, what, when, where and why and how. This must also include a projected date on when the final report will be submitted. Reports shall be truthful and no member shall knowingly enter or cause to be entered any inaccurate, false, or improper information or date, or misrepresent the facts in any department records or reports.

2.15 ALTERING NOTICES

A member shall not mar, alter, or deface any printed or written notices placed on the bulletin board or otherwise brought to his/her attention, except where dictated by established procedure or where initials or names of members are required.

2.16 USE OF INTOXICANTS - ON DUTY

A member shall not appear for duty while under the influence of intoxicants. A member shall not partake of intoxicants while on duty.

2.17 SUBJECT TO CALL - OFF DUTY

A part-time member shall have scheduled hours assigned for active duty and when not so employed shall be considered "off duty". A member shall, however, be subject to being called to duty as needed and subject to orders from competent authority and emergency calls from citizens. A part-time member shall be scheduled at the discretion of the Chief. All rosters will be completed in advance at the direction of the Chief.

2.18 PROTECTION OF EVIDENCE

A member shall not, under any circumstances, manufacture, destroy, improperly remove from an incident scene, or convert to his/her own use, any evidence or other material found in connection with the investigation of an incident.

2.19 USE OF DEPARTMENT EQUIPMENT

A member shall utilize department equipment in the prescribed fashion according to existing regulations or directives. Any member abusing or mistreating department equipment shall be subject to disciplinary action and financial responsibility.

2.20 USE OF TOBACCO IN UNIFORM

Members, when in uniform, may smoke or chew tobacco, as long as it is done in a non-offensive manner and does not interfere with the performance of his/her duty.

A member may receive permission to leave his/her post or assigned duty to smoke when conditions are deemed appropriate by his/her supervisor.

2.21 SLEEPING ON DUTY

A member shall not sleep during an assigned tour of duty except as authorized by his/her superior officer.

CODE OF CONDUCT

SUBJECT: MILITARY COURTESY

3.01 POLICY

Military courtesy consists of formal and precise attitudes, acts and

expressions developed through special forms of politeness and respect which members must be familiar with and practice. Courtesy shall be shown to all; subordinates as well as superiors. Therefore, it is essential to the positive discipline of the department that all members adhere to and enforce the provisions of this regulation.

3.02 MILITARY COURTESY AND ETIQUETTE

When in uniform, a member will address a superior officer by his/her title or rank. A superior officer in addressing a member shall refer to him/her by the title of his/her rank. Proper military courtesy and etiquette shall be observed in all appropriate situations.

3.03 HONORS TO THE COLORS AND NATIONAL ANTHEM

A. The National Anthem: When a member is in uniform and the national anthem is played, and the member is not in formation or in a vehicle, the member will come to attention at the first note, face the flag, and render the hand salute. The salute is held until the last note of music is sounded. If members are in a vehicle, the vehicle will be stopped. The operator and passenger[s] shall remain seated in the vehicle at the position of attention but do not salute.

B. Position: If the flag is not flying, the member will face toward the music and salute.

C. Formation: When the member is in formation, the salute is rendered only on the present arms.

D. Indoors: When the national anthem is played indoors, members will stand at attention, face toward the flag or music, if no flag is present, and salute.

E. Not in Uniform: If a member is in civilian clothes, the head dress is removed with the right hand and placed and held against the left shoulder.

SUBJECT: PERSONAL APPEARANCE

4.01 POLICY

A member, while on duty, shall maintain a neat, well-groomed clean appearance. Uniforms shall be worn in accordance with regulations.

4.02 HAIR STYLE

There are many hair styles which are, acceptable for members of the department. So long as a member's hair is kept in a neat manner, the acceptability of the style will be judged by the Chief.

Failure to comply with the provisions of this section, upon notification by the Chief, shall constitute a subsequent violation of this section.

4.03 MUSTACHES

A member may wear a mustache. The hair of the mustache will not exceed a horizontal line with the center of the mouth. Failure to comply with the provisions of this section, upon notification by a superior, shall constitute a subsequent violation.

Note: All inquiries concerning grooming shall be directed to the Chief.

4.04 BEARDS

Members will be clean shaven. Beards will be permitted only when required by the member's duty assignment with the approval of the Chief. Failure to comply with the provision of this section, upon notification by a superior, shall constitute a subsequent violation.

4.05 DRESS FOR COURT APPEARANCE

A member, when required to be present at any preliminary or summary hearing, court trial, suppression motion hearing and/or any other legal proceeding will appear at the aforesaid proceedings in acceptable attire.

When appearing as an on duty officer, the member will be paid at the hourly rate provided by the town. When a member appears as an off duty officer, the witness fee will be paid by the court. An officer cannot be paid by both the town and the court.

SUBJECT: FIREARMS

5.01 CARRYING OF FIREARMS

A member shall carry an approved firearm when on active duty. During off-duty hours, when in public a member should endeavor to carry a firearm. The firearm shall be concealed from public view when the member is wearing civilian clothes. The following weapons are not to be used:

- 1. Weapons on which the barrel, receiver or trigger mechanism have been altered from the design of the original manufacturer.*
- 2. Weapons which are unsafe and in need of repair.*
- 3. 38 cal. and 357 caliber revolvers are the only approved weapons for use on duty unless otherwise directed by the Chief.*

5.02 HANDLING OF FIREARMS

A member shall exercise every safety precaution when handling firearms for purposes of inspection, maintenance, cleaning or reloading. The handling or use of a firearm by a member in a careless

or imprudent manner or the unjustified endangering of human life by a firearm in violation of the rules and regulations relating thereto is strictly forbidden. The playful or wanton pointing of a firearm at anyone or the careless or negligent handling of a firearm is prohibited.

5.03 SIDEARMS TO BE HOLSTERED

A member shall not remove his/her sidearm from the holster when in public, except in the proper performance of duty.

5.04 USE OF FIREARMS

Members of the Sandown Police Department shall exhaust every other reasonable means of apprehension in violent felony cases and in the defense of themselves or others from death or serious bodily harm before resorting to the use of firearms.

5.05 DEFINITIONS

A. Violent Felony: As used in this regulation, a violent felony describes that type of felony that involves the confrontation of a victim with an assailant using force capable of causing death or serious bodily harm.

B. Self-Defense: Self-defense is that action taken to nullify an attack when based on a reasonably founded belief that either death or serious bodily injury harm will occur due to the existence of a clear and present danger. Self-defense may be personal or instituted for the protection of another person.

5.06 OFFICIAL DUTIES

Members may use a firearm in the performance of their official duties only under the following circumstances and only after all other means of effecting their legal purpose have been unsuccessful.

A. Arrest: A member may use his firearm to effect the arrest or to prevent the escape of a felon when:

- 1. The member has knowledge that the felony was committed.*
- 2. The member knows or has clear and substantial reason to believe that the suspect did, in fact, commit the felony*
- 3. The felony involves an immediate or ongoing threat of death or serious bodily harm*
- 4. Every other reasonable means of apprehension has been exhausted.*

B. Protection of Self: A member may use a firearm to protect himself against a violent assault which is likely to cause death or serious bodily injury to him.

C. Protection of Others: A member may use a firearm to protect another person from a violent assault which is likely to cause death or serious bodily injury to that person.

5.07 OTHER OFFENSES

Members shall not utilize a firearm to effect the apprehension of those persons who commit violations of the law amounting to summary or misdemeanor offenses; or those felonies which do not present the threat of death or serious bodily harm. Nothing contained in this paragraph shall preclude the use of firearms in circumstances of self-defense when warranted.

5.08 NEW HAMPSHIRE STATE LAW

A member shall familiarize himself/herself with any and all N.H. laws governing the use of deadly force and he/she shall conform with the aforementioned statutes.

5.09 DESTRUCTION OF ANIMALS

A member may use a firearm to kill a dangerous animal or terminate the suffering of a critically injured or sick animal when other means of disposal are impractical. Whenever possible, the owner of the animal to be destroyed shall be contacted and written permission obtained. In the event the owner cannot be located, the identification of any available witness who will attest to the need to destroy the animal will be recorded by the member. In any case, whenever the shooting of an animal is necessary, the shooting must be done cautiously to protect any nearby persons or property, and the officer shall act in a sensitive manner to those that may be watching. At all times the Animal Control Officer will be contacted first, if possible, for assistance.

5.10 WARNING SHOT

A member shall not discharge a firearm as a warning nor shall the weapon be used in any manner to frighten any person confronting the police, except in the proper performance of his/her duty.

5.11 DISCHARGE OF FIREARMS

When a member discharges a firearm, either accidentally or in the line of duty, he/she will be required to document the incident in writing to the Chief.

5.12 FIREARMS QUALIFICATION

A member shall submit himself/herself to a practical examination of his/her fitness to perform with a firearm. Standards of qualification will be determined by the Chief of Police and will conform with the lethal weapons training.

A member shall have two additional opportunities to achieve a satisfactory level of proficiency. A member failing the first qualification will be required to submit to a second, and if necessary, a third examination within 30 days. If a member fails his third qualifying attempt he/she will be placed on suspension. A member shall remain in the suspended status until such time as he/she can successfully qualify at which time the member will be reinstated.

6.13 CARRYING OF OFF-DUTY WEAPONS

If a member carries any firearm[s] other than department duty approved he/she will qualify with said firearm[s]. Qualification standards, will conform with department regulations and must be approved by the Chief.

A member shall maintain the non-department issued weapon in a safe and mechanical order.

SUBJECT: USE OF FORCE

6.01 POLICY

Members of the Sandown Police Department shall exhaust every other reasonable means of apprehension before resorting to the use of any force.

6.02 USE OF FORCE

A member shall not use force except [1] when necessary to effect a lawful arrest or [2] to prevent the escape or to overcome the resistance of an individual subject to arrest or lawful custody.

6.03 LIMITATIONS OF THE USE OF FORCE

In attempting to effect a lawful arrest, the use of force must be predicated upon resistance or attempted flight. If met with physical resistance, a member need not retreat but may employ that degree of force, short of deadly force, which is both necessary and reasonable under the circumstances to overcome the resistance and to effect the arrest. "Necessary and reasonable" force is intended to mean that degree of force which is essential to overcome the resistance actually encountered. All lesser degrees of force must be exhausted or unavailable. Once resistance ceases, no further force may be exerted by the member.

If met with flight, as distinguished from resistance, only that degree of force, short of deadly force, necessary to terminate the flight and detain the individual is permitted unless physical resistance is encountered when the flight ceases.

6.04 CARRYING OF NON-ISSUED EQUIPMENT

A member shall not use any device, other than department issued and/or approved equipment, to aid in effecting an arrest when force must be employed.

SUBJECT: ABSENCE

7.01 CONDITIONS OF ABSENCE

A member shall not fail to report for duty unless approval is given by the Chief or superior officer.

7.02 NOTIFICATION OF ILLNESS OR INJURY

A member who knows that he/she will be unable to report to duty due to illness or injury shall immediately notify his/her superior officer advising him/her of the nature of illness or injury, when he/she will be expected to return to duty. The superior officer shall also be advised of a change in any of the above which may occur after the original notification was given.

A member injured on duty shall report such injury to the Chief or superior officer as soon as possible, and shall comply with the provisions of the regulations pertaining to such injuries.

In any case of illness or injury, the Chief shall be notified in writing.

7.03 FICTITIOUS ILLNESS OR INJURY REPORTS

A member shall not feign illness or injury, or otherwise deceive or attempt to deceive any Town Official or representatives of the Town of Sandown as to the real condition of his/her illness or injury.

EQUIPMENT

SUBJECT: LOST, DAMAGED OR UNSERVICABLE PROPERTY

8.01 POLICY

Property and equipment issued or provided to department personnel is for official use in the performance of duty. Members/employees are responsible for providing proper care for all issued articles to ensure that they are serviceable and available for use at all times. Loss or damage to issued equipment, or to equipment provided to members/employees to enable them to perform assigned duties, which results from "Gross negligence" may subject such members/employees to disciplinary action. In addition, members/employees shall be required to reimburse the Department for equipment lost or damaged as a result of "gross negligence".

Damages to department vehicle[s] sustained as a result of motor vehicle accidents are excluded from the provisions of this section.

8.02 DEFINITIONS

A. Gross Negligence: For the purpose of this regulation is defined as an act which reflects a total disregard of the consequences or an intentional lack of appropriate care.

B. Ordinary Negligence: For the purpose of this regulation is defined as an unintentional lack of due care.

8.03 ADMINISTRATIVE HEARING

Prior to the assessment of any costs levied pursuant to the provisions of this regulation, the member/employee shall be entitled to an informal hearing before the Chief of Police. If determined by the Chief further action is necessary, the member/employee must appear before the Board of Selectmen.

If the ultimate result is termination, all equipment issued by the Department will be returned immediately in good condition or the member will be charged for such.

8.04 POLICE BADGE

Special emphasis should be placed on the security of the Sandown Police Department badge. In the event a badge is declared lost, the responsible member shall submit a notarized statement attesting to such loss with complete details of the circumstances surrounding the loss.

8.05 PROCEDURE FOR REPORTING LOSS OR DAMAGE

Whenever any issued or provided property or equipment is lost or damaged to the extent that the article is unserviceable, with the exception of motor vehicle accidents, a Report of Loss or Damage to Town Property, shall be initiated by the individual responsible for the article. The purpose of this report is twofold; first, to report the loss or damage and second, to indicate if such loss or damage was caused by gross negligence.

SUBJECT: CITIZENS BAND AND OTHER TYPES OF RADIOS

9.01 AUTHORIZATION

Use of such during duty must be approved by the Chief of Police.

9.02 OWNERSHIP AND REPAIR

A. Personally owned: It shall be understood that the department

assumes no responsibility for the loss or damage of personally owned equipment, unless a specific request was made by the Chief for its use.

B. Authorization for a police radio to be installed and used in an officer's personal car must be made by the Chief of Police.

9.03 OPERATIONS:

AT ALL TIMES FCC rules and regulations will be observed. Department calls will be handled first and will not be transmitted on any other radios than police radios.

EXCEPTIONS TO ANY OR ALL OF THE ABOVE WILL BE MADE BY THE CHIEF ONLY.

SUBJECT: UNIFORMS

10.01 PURPOSE

The contents of this regulation are meant to provide a means of ensuring consistency of uniform dress. All items described herein shall be authorized department issue and the modification of any item, other than normal alteration for proper fit is prohibited.

10.02 POLICY

A. Responsibility: All personnel when wearing the uniform shall adhere to the manner of dress as prescribed.

- 1. Full and proper uniforms shall be worn at all times when on duty.*
- 2. All buttons will be fastened at all times.*

10.02 CLASSES OF UNIFORMS

The classes or types of uniforms will be explained in a General Directive classified Uniform.

ADMINISTRATIVE

SUBJECT: DISCIPLINE

11.01

A. Command Function: Discipline is a function of command, and positive discipline shall be the policy of the Sandown Police Department. A well-trained force that voluntarily and enthusiastically conforms to department rules and regulations is well-disciplined.

B. Responsibility: A member accused of an action that is contrary to statutory requirements or the rules and regulations of the Sandown

Police Department shall be treated fairly and justly; therefore, all allegations of wrongdoing must be either documented or otherwise capable of being shown to have been based on reasonable belief. Disciplinary action based on arbitrariness, supposition, unfounded or nonprovable complaints, or personal bias or prejudice shall not be accepted. It is expected that supervisory and command personnel will exercise their responsibility in processing disciplinary cases promptly and unhesitatingly without favor or prejudice.

C. Non-Interference: In order to ensure the fairness and impartiality of the disciplinary system, no member shall interfere with the process as established by this regulation, nor shall he/she exert or attempt to exert any influence on any participants in the disciplinary process except as permitted by the provisions of this regulation. The acceptance of the process, integrity of the procedures, and the concept of fairness with which the procedures are applied are absolutely essential to the maintenance of an effective disciplinary system. Members involved in the process shall not be reprimanded because of any decision which is made in good faith even though it is altered or reversed.

11.02 INTERNAL INVESTIGATIONS

Whenever there is public criticism of the Sandown Police or when complaints are received in connection with any police action, investigation or inquiry indicating misconduct of personnel; harrassment or intimidation of subjects, individuals or groups; or dereliction of any nature by the force or members of the force, all members engaged in such police action, investigation, hearing or other inquiry shall prepare written statements at once, setting forth the facts in order that a record will be available for future reference. Due to the internal administrative nature of such police action, investigation, hearing or other inquiry, all members are compelled to fully answer all questions relating thereto. Procedures in cases that will result in criminal prosecution will include those rights accorded to all citizens of the State of New Hampshire.

11.03 SUBMITTING TO MEDICAL OR PSYCHIATRIC EXAMINATIONS AND/OR TESTS

Whenever the Chief has reasonable grounds to believe that a member under his/her command is being influenced by a medical and/or psychiatric condition including, but not limited to the use of any intoxicant which is, or is likely to affect the member's ability to perform assigned duties, the Chief shall direct such member to undergo reasonable tests and/or examination[s], at the expense of the department, to determine the member's fitness for duty. A member who has suffered an injury, illness or any other condition incurred in the line of duty, which injury, illness or condition could affect the member's ability to perform assigned duties may be required by the Chief to undergo reasonable test[s] and/or examination[s] at the

expense of the department, to determine the member's fitness for duty. A member who has suffered an injury, illness or any other debilitating condition not incurred in the line of duty which could affect his/her ability to perform required duty assignments, may be required by the Chief to obtain and submit a complete medical report from his/her physician concerning his/her physical and/or mental condition. The report shall include a detailed diagnosis and prognosis of the member's illness, injury or condition, and any other pertinent information which would aid the department in evaluating the situation prior to the member's return to active duty status.

11.04 AUTHORITY AND RESPONSIBILITY

The very nature of police work requires that supervisory personnel pay particular attention to and actively participate in the disciplinary process. Supervisory personnel are accountable for the proper handling of cases involving actual or alleged violations of statutes, rule or regulations, regardless of how these are brought to their attention.

A. The Chief has the ultimate responsibility for the conduct and discipline of members of the Sandown Police Department and therefore has the authority to discipline members.

B. Any action[s] beyond suspension or actions that could lead to dismissal will be brought before the Board of Selectmen.

11.05 RIGHTS OF MEMBERS

Informing the Member: A member who is formally accused of violating any department regulations shall be fully informed of the nature of the allegation and the name of the person making the accusation. If the member is to be questioned in regard to the allegation, he/she must be given the name, rank and/or position of everyone present during the questioning. The use of threats offensive language, promise of reward, denial of rights are strictly prohibited. The Chief at his discretion may suspend a member depending on the offense and the overall good of the department and the safety of the Town.

Nothing contained in this regulation shall be construed to require that a member be advised of accusations and/or charges amounting to a violation of the criminal laws of the United States and/or this State and, or violations of the rules and regulations of this department prior to the institution of formal criminal and/or disciplinary proceedings.

11.06 DISCIPLINARY INVESTIGATION PROCEDURE

Every investigation of alleged employee misconduct shall be commenced and completed as promptly as possible under all the circumstances.

The Chief of Police, or any person appointed by him, reserves the right to use any lawful means, as in the case of any other employer, to detect violations of this Rules and Regulations Manual and to enforce all of it's provisions.

Members of the family of any employee, who is under investigation for alleged misconduct, shall not be questioned or interviewed during the course of such investigation unless the same is authorized by the Chief of Police.

All questions of law arising during the course of any investigation of an employee's misconduct shall be immediately referred to the Chief who shall, if necessary, refer the matter to the Town Attorney.

11.07 APPLICATION OF DISCIPLINE

Discipline shall consist of the following at the Chief's discretion.

- A. Verbal or written reprimand*
- B. Suspension from duty with notice of same to selectmen*
- C. Recommended dismissal from the police department*
- D. Recommendation for reduction in grade.*

11.08 SUSPENSION

All employees under police service shall be subject to suspension by the Chief of the Department for misconduct or violation of any law of this state, any other ordinance of the Town, or regulation of the department, pending action by the Chief, upon the charges made against any of such employees.

11.09 APPEAL PROCEDURE

Any employee aggrieved by the action of the Chief must follow the procedures set forth, by the Board of Selectmen, contained in the Personnel Policy of the Town of Sandown.

The Chief of Police is the Chief Executive Officer of the department and the final departmental authority in all matters of Policy Operations and discipline. He exercises all lawful powers of his office and issues such lawful orders as are necessary to assure the effective performance of the department.

Through the Chief of Police, the department is responsible for the enforcement of all laws and ordinances coming within its legal jurisdiction. He is responsible for planning, directing, coordinating, controlling and staffing all activities of the department for its continued and efficient operation, for the enforcement of rules and regulations within the department, for the completion and forwarding of such reports as may be required by competent authority, and for the departments relations with the citizens of the Town, the Town Government and other agencies.

11.10 SURRENDER OF EQUIPMENT DURING SUSPENSION

A suspended member shall immediately surrender his/her badge, identification card, issued firearm, and any other specified equipment to the Chief or his representative.

11.11 PROHIBITED ACTION DURING SUSPENSION

A suspended member is not permitted to wear any part of the official uniform, or act in the capacity of, or represent himself/herself as a Sandown Police Officer in any manner.

GENERAL DIRECTIVE

UNIFORMS

A. All on duty officers will be in uniform.

B. Ranking Officers: Navy shirts with light blue pocket and shoulder flap, navy pants with light blue stripe, black shoes, light blue tie, black hose.

Each shirt will have the Sandown patch on the left sleeve and the American flag on the right sleeve.

C. Officers: Light blue shirts, black tie, navy pants, black shoes and black hose. Blue stripe on pants is optional.

Each shirt will have the Sandown patch on the left sleeve and the American flag on the right sleeve.

D. Each officer will provide a jacket of navy blue for both winter and summer use. These jackets will have both the Sandown patch and the American Flag placed on them.

E. Each officer will provide a hat for duty time and this hat will be worn while on duty in public.

F. To conform with State requirements, each officer will affix a name plate to his uniform where it can be seen and easily read.

G. At other than regular patrol times, each officer will carry some type of identification that will allow the general public to identify you as a law enforcement officer.

PAYROLL

A. Time Sheets are to be turned in at the end of each duty week.

B. Time sheets will be compared to cruiser logs for time billed.

C. If the officer wishes to accumulate his/her time their sheet must be turned in at the end of the duty week so noted.

CRUISER OPERATION

A. It WILL BE the duty officer's responsibility to check the cruiser oil and give the cruiser an over-all inspection prior to patrol. This will include but not be limited to tires, all lights and radio equipment. Any mechanical problems and/or body damage detected during this inspection shall be noted on the log and brought to the attention of the Chief immediately.

B. The cruiser will be driven with respect. The rules of the road will be adhered to. Speeds in excess of 55 will not be tolerated.

C. Each time gas is put into the cruiser, it is to be put into the log. The mileage, gallons and cost is to be entered.

D. Before the end of the shift, the duty officer will be sure there is NO LESS than 3/4 tank of gas. Failure to do so will result in disciplinary action.

E. It will be the responsibility of the duty officer to keep the cruiser clean.

F. In the case of a patrol team, the duty officer will mean the officer driving the cruiser.

PATROLS

A. Patrols will be assigned by the Chief of Police

B. Officer's are required to do their assigned patrol time.

C. Patrols will be made during the daylight and evening hours at the direction of the Chief.

D. Patrol teams will be assigned by the Chief.

E. It is the responsibility of the duty officer to cover his/her time when unable to perform assigned duty.

F. Any changes in the roster are to be cleared with the Chief.

G. Each officer is required to keep a Cruiser Log that will contain the following:

- 1. Day, shift, mileage on/off*
- 2. Any calls received from Rockingham*
- 3. Any motor vehicle checks made including routine defective equipment and summons*
- 4. Every m/v stop will indicate the reg. no. of the vehicle and any other pertinent information the officer feels is necessary.*
- 5. Logs will be passed in at the end of the duty day.*
- 6. Areas of town covered with time*
 - a. Cruiser logs are used to verify officer time sheets.*
 - b. Be sure the log is completed so you can be compensated for the time you work.*

H. Logs must indicate the name[s] of officers on the shift and signed by the officer completing it.

I. THE CRUISER WILL BE OPERATED EACH DAY AND EACH EVENING SHIFT AS DIRECTED BY THE CHIEF. FAILURE TO DO SO WILL RESULT IN DISCIPLINARY ACTION BY THE CHIEF.

TOWN BUDGET

**FOR FISCAL YEAR FROM
JANUARY 1, 1983
TO
DECEMBER 31, 1983**

PURPOSES OF APPROPRIATION
[RSA 31:4]

GENERAL GOVERNMENT

Town Officers Salary
Town Officers Expenses
Election and Registration Expenses
Cemeteries
General Government Buildings
Planning and Zoning
Legal Expenses

	Actual Appropriations 1981 [1981-82]	Actual Expenditures 1981 [1981-82]	Selectmen's Budget 1982 [1982-83]	BUDGET COMMITTEE	
				Recommended 1982 [1982-83]	Not Recommended
Town Officers Salary	15,590.00	17,717.07	18,815.00	18,815.00	
Town Officers Expenses	25,025.00	24,770.32	28,774.30	25,866.00	
Election and Registration Expenses	1,356.00	1,849.38	851.50	851.10	
Cemeteries	800.00	810.40	1,200.00	1,200.00	
General Government Buildings	9,445.00	7,198.62	7,840.00	6,790.00	
Planning and Zoning	4,634.00	3,054.52	5,005.00	4,805.00	
Legal Expenses	6,500.00	2,050.00	4,000.00	4,000.00	

PUBLIC SAFETY

Police Department
Fire Department

Police Department	22,200.00	22,884.77	24,825.00	23,825.00	
Fire Department	16,060.00	14,752.05	12,060.00	12,060.00	

HIGHWAYS, STREETS & BRIDGES

Town Maintenance
General Highway Department Expenses
Town Road Aid
Highway Subsidy
Additional Highway Subsidy
Street Lighting

Town Maintenance	42,860.00	55,025.03	46,000.00	46,000.00	
General Highway Department Expenses	8,221.00	9,984.75	9,875.00	10,000.00	
Town Road Aid	712.10	712.10	708.67	708.67	
Highway Subsidy	7,016.00	7,365.00	11,638.70	11,638.70	
Additional Highway Subsidy	7,365.00	7,497.89	7,504.13	7,504.03	
Street Lighting	2,000.00	1,888.63	2,000.00	2,000.00	

SANITATION

Solid Waste Disposal

Solid Waste Disposal	25,261.00	24,394.31	29,966.00	29,166.00	
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HEALTH				
Health Department	9,481.00	9,270.50	9,759.00	9,600.00
Hospitals and Ambulances	2,550.00	2,512.50	2,550.00	2,500.00
Animal Control	100.00	898.00	500.00	500.00
WELFARE				
General Assistance	35,000.00	11,497.62	20,000.00	20,000.00
CULTURE AND RECREATION				
Library	7,700.00	7,703.39	9,629.00	8,833.00
Parks and Recreation	100.00	43.92	100.00	100.00
Patriotic Purposes	900.00	829.25	1,000.00	1,000.00
Conservation Commission	600.00	600.57	851.00	851.00
DEBT SERVICE				
Principal of Long-Term Bonds & Notes	13,000.00	13,000.00	13,000.00	13,000.00
Interest Expense-Long-Term Bonds & Notes	5,715.00	7,902.50	5,065.00	5,065.00
Interest Expense-Tax Anticipation Notes	22,500.00	23,150.97	30,000.00	30,000.00
CAPITAL OUTLAY				
Tax Map	1,800.00	375.00	2,500.00	2,500.00
Roads (Sand & Seal) WA 82	20,000.00	20,000.00		
Library Basement WA 82	1,400.00	1,169.00		
Police Revolvers WA 82	1,000.00	1,000.00		
Gas Tank WA 82	450.00	450.00		
Police Radios WA 82	2,900.00	2,900.00		
Senior Recreation WA 82	350.00	350.00		
Fireproof Boiler Room WA 82	100.00	100.00		

Fire Department Tank Truck WA 83		22,000.00	22,000.00	
Roads (Sand & Seal) WA 83		20,000.00	20,000.00	
Rescue Squad Pagers WA 83		3,000.00	3,000.00	
Police Cruiser WA 83		8,500.00	8,500.00	
Town Shed Insulation WA 83		6,750.00	6,750.00	
Blue Cross/ Blue Shield WA 83		1,445.00	1,445.00	
Senior Recreation WA 83		400.00	400.00	
OPERATING TRANSFERS OUT				
Payments to Capital Reserve Funds	9,000.00	9,000.00	9,000.00	
MISCELLANEOUS				
FICA, Retirement & Pension Contributions	2,000.00	3,335.36	4,500.00	
Insurance	11,315.00	9,875.00	11,350.00	
Unemployment Compensation		400.00	400.00	
TOTAL APPROPRIATIONS	343,006.10	329,526.73	393,362.30	371,273.50
				8,500.00

Less: Amount of Estimated Revenues, Exclusive of Taxes 188,251.00
Amount of Taxes to be Raised (Exclusive of School and County Taxes) 183,022.50

SOURCES OF REVENUE	Estimated Revenues 1981	Actual Revenues 1981	Selectmen's Budget 1982	Estimated Revenues 1982
TAXES	[1981-82]	[1981-82]	[1982-83]	[1982-83]
Resident Taxes	14,000.00	15,480.00	14,500.00	14,500.00
Yield Taxes	2,000.00	5,923.74	2,000.00	2,000.00
Interest and Penalties on Taxes	8,500.00	8,326.72	8,000.00	8,000.00
Inventory Penalties	1,200.00			
Land Use Changes		1,030.00		
INTERGOVERNMENTAL REVENUES				
Meals and Rooms Tax	11,000.00	14,475.60	11,000.00	11,000.00

Interest and Dividends Tax	15,000.00	4,095.50	4,000.00	4,000.00
Savings Bank Tax	2,000.00	3,645.75	2,000.00	2,000.00
Highway Subsidy	7,016.00	7,358.76	11,638.00	11,638.00
Town Road Aid	4,747.32	5,637.39	5,000.00	5,000.00
Business Profits Tax	30,000.00	19,399.39	19,000.00	19,000.00
Additional Highway Subsidy	7,365.00	7,439.00	7,513.00	7,513.00
Road Toll	100.00			
Reimb. Fighting Forest Fires	150.00	76.75		

LICENSES AND PERMITS

Motor Vehicle Permit Fees	57,000.00	73,294.00	60,000.00	60,000.00
Dog Licenses	1,000.00	1,644.35	1,000.00	1,000.00
Business Licenses, Permits and Filing Fees	1,500.00	2,642.58	1,500.00	1,500.00

CHARGES FOR SERVICES

Income from Departments	5,000.00	6,249.67	5,000.00	5,000.00
Rent of Town Property	1,500.00	1,566.00	1,500.00	1,500.00

MISCELLANEOUS REVENUES

Interest on Deposits	15,000.00	20,549.86	15,000.00	15,000.00
Sale of Town Property	1,000.00			
Reimbursement Welfare	1,000.00	1,045.87	600.00	600.00

OTHER FINANCING SOURCES

Revenue Sharing Fund	17,936.00	17,936.00	19,000.00	19,000.00
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TOTAL REVENUES AND CREDITS

	204,214.32	218,189.93	188,251.00	188,251.00
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	BUDGET		ACTUAL
TEMPORARY LOANS			
Interest	22500.00	22500.00	23150.97
TOTAL DEBT SERVICE	41215.00	41215.00	44053.47
TOTAL PUBLIC SERVICE ENTERPRISES			
	52415.00	52415.00	51522.23
WARRANT ARTICLES:			
Town Road Aid	712.10	712.10	712.10
Library Boiler Room	100.00	100.00	100.00
Police Radios	2900.00	2900.00	2900.00
Senior Citizens			
Recreation & Educ.	350.00	350.00	350.00
Police Revolvers	1000.00	1000.00	1000.00
Gas Storage Tank	450.00	450.00	450.00
Library Renovations	1400.00	1400.00	1169.00
Capital Reserve:	9000.00		
Police Cruiser		2000.00	2000.00
Rescue Vehicle		2000.00	2000.00
Fire Truck		5000.00	5000.00
Highway Road Repairs	20000.00	20000.00	20000.00
TOTAL WARRANT ARTICLES	35912.10	35912.10	35681.10

BOARD OF ADJUSTMENT

During the year 1982, the Board of Adjustment heard twenty cases. There were three appeals for a rehearing, of which two were denied and one granted.

The Board heard twelve requests for variances to the Zoning Ordinances. Seven of these were granted, four denied, and one postponed to a later date.

As to Special Exceptions to the Zoning Ordinances, the Board heard five requests. Four of these were granted and one denied.

The Board has endeavored to be fair and just in reaching decisions. As some of the Ordinances are not entirely clear and definitive, we could only attempt to interpret them as to their original intent to the best of our ability.

The Board at present consists of: George Romaine, Chairman; Tim Morrill, Robert O'Neil, Fred Cote, and Jim Tammany, Secretary. The Alternates are: Amelia Leiss and Richard Kzystyniak.

Respectfully submitted,

JAMES P. TAMMANY
SECRETARY

BUDGET COMMITTEE REPORT

The Budget Committee has compiled the 1983 budget based on past budget experience. Many hours of time were spent on the review of the 1982 expenditures and the needs of each department for the upcoming fiscal year.

I would like to take this opportunity to thank the members of the committee who worked as a team to produce the document that will be presented to town meeting.

The committee will continue in their efforts in the year ahead to serve the town.

MARY M. COMERFORD
CHAIRMAN

BUILDING INSPECTOR'S REPORT

A total of 97 permits were issued.

19	New Homes
2	Duplex/Town House
2	4 Unit Apt. Houses
5	Mobile Homes
37	Additions or remodeling
23	Garage, barns and sheds
1	Convert from single to a two family
1	Repair fire damage
3	Pools
2	Foundations
1	Chimneys
1	Utility Pole Construction

97

Respectfully submitted,
HOWARD JOHNSON
BUILDING INSPECTOR
DONALD PARENT
ASST. BLD. INSPECTOR

CEMETERY REPORT

RECEIPTS

Balance on hand 1/82	\$12.46
Received from Selectmen	800.00
Received from Charles Bolduc for timber cleared for the cemetery road in section #4.	445.00
	<hr/>
TOTAL	\$1,257.46

DISBURSEMENTS

Irving Bassett, cutting trees & labor	\$126.00
H.K. Webster Co. of NH grass seed and fertilizer	94.99
Strandell Power Equipment - repair on equipment	75.00
Holmes & Bassett - road work & expanding section #4	912.00
TOTAL	<hr/>
	\$1,207.99

Total receipts	\$1,257.46
Total charges	1,207.99
	<hr/>

Total balance	49.47
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Sale of lots including perpetual care: Thomas Knox, John & Barbara Markunas, Ruth Kelley, Jean Brightman & William Stewart, perpetual care paid on the Love lot.

Checks for the above were paid to the Trustees of the Trust Funds for investments.

This is to certify that the information contained in this report is complete and correct to the best of our knowledge and belief.

ERNEST C. PILLSBURY
RUDOLPH TRUE
DAVID I. DROWNE
TRUSTEES

CONSERVATION COMMISSION

A Conservation Commission can and should participate in every way it can in assisting associated state agencies. One of the key responsibilities of the commission is to review and file a written report to the State Wetlands Board in Concord with regard to each application for a Dredge & Fill permit. The applications are obtained from the Town Clerk who is knowledgeable in this regard. This Commission has reviewed 16 such applications during 1982. The Commission members have made it standard practice to personally view each location where the proposed activity is to take place and to discuss the proposal with the applicant. The Commission has also worked with the Wetlands Board relative to several situations which did not obtain the proper permits and should have.

A very interesting slide show and accompanying narration with regard to Bluebirds was held in the Town Hall for the benefit of all. The Commission will be scheduling more public interest presentations in the upcoming months of 1983.

The members of the Commission have been very active this year and have attended multiple educational seminars.

The Commission also submitted its recommendations to the Selectmen with regards to a proposal for a Little League ball field on the Currier Lot, a piece of town owned land located on Reed Road.

As we have indicated in prior town reports, the location of and proper identification of boundaries for Town owned property is a continuing project. In order to avoid excessive outlays of taxpayer's money we do what we can and make every effort to get our money's worth.

A note of disappointment resulted this year (1982) from the lack of passage of a Wetlands Conservation District for our Town. However the Commission feels that the more the Voters understand relative to the positive side of this approach to wetlands management the greater the chances are for its passage.

Our thanks are extended to all who have assisted us this past year. Special thanks go out to those applicants for Dredge & Fill permits who were so cooperative with the Commission.

Respectfully submitted,

SANDOWN CONSERVATION
COMMISSION
ROBERT BALDWIN

KAREN BLACKBURN
MELO DICKASON
RICHARD KSZYSTYNIAK
ROBERT O'NEILL

DERRY VISITING NURSE

The Derry Visiting Nurse Association has proudly served the Town of Sandown since 1974. The following and many other factors combine to continually demand that this agency be effective and flexible in responding to your community's home health care needs:

- a rapidly growing population
- earlier hospital discharges
- longer life spans
- escalating costs of institutional care
- increasing emphasis on prevention
- New England tradition of self reliance

The Derry Visiting Nurse Association has a long proven record of serving participating communities with professional excellence and human caring. Services are offered under four major program areas as follows.

CARE OF SICK PROGRAM

- Nursing Home Visits
- Physical Therapy
- Occupational Therapy
- Home Health Aide Visits

HOMEMAKING PROGRAM

- Homemaker Visits

PARENT AND CHILD HEALTH PROGRAM

- Well Child Clinics and Followup Visits
- Immunization Clinics
- Expectant Parents Classes
- New Born Visits

ADULT HEALTH PROMOTION PROGRAM

- Screening and Follow-up Clinics
- Health Education
- Adult Health Home Visits

We are happy that home health care costs have been increasing at a much lower rate than institutional health care costs. One of the major factors in our increased costs is maintaining certification for reimbursement from Federal sources such as Medicare, block grants and Title XX. Those Federal funds, combined with specific grants, and State funding, allowed this agency to provide services to residents of Sandown last fiscal year with a total value over \$15,000. We feel this is appropriate utilization of agency resources.

Federal funds and grants usually are restricted to specific categories of illness, age, income and time periods. Many

people needing our services simply do not fit those specific eligibility categories. So, it is important to emphasize that Town appropriations assist the agency to serve people regardless of income and age.

Following are some major statistics for Sandown for last fiscal year.

	1981-82
Skilled Nursing - Home Visits	262
Physical Therapy Visits	136
Occupational Therapy Visits	30
Home Health Aide Visits	49
Clinic and Office contacts	48
Adult Health - Home Visits	36
Well Child Clinic contacts	75
Expectant Parent Class contacts	5

It is impossible to translate the above services into human values, but our clients and their families can testify to the meaning of home health care in their lives. The entire agency has a strong commitment to helping the elderly, the sick, and the handicapped maintain their independence and dignity at home as long as is feasible. The agency's new motto is, "Because home is a better place to be". 1983 is the 75th Anniversary for the agency.

Sandown representatives on the Board of Directors are Lilian Fay and Kathryn Mulhall.

ELECTRICAL INSPECTOR'S REPORT

There were 41 electrical permits issued in 1982.

WALTER PSKOWSKI
ELECTRICAL INSPECTOR

FIRE DEPARTMENT REPORT

This year has been an unusual one due to the number of undetermined structure fires that occurred in a short period of time. These types of fires are a threat to neighboring life and property.

These fires are still being investigated by local, county and state agencies to determine the cause of the fires and the person and/or persons responsible if the fires are a product of design.

The cost of these investigations in man hours and lab costs are borne by the tax payers through local, county and state taxes, so as taxpayers we become unwilling victims of all undetermined fires plus insurance losses are passed onto fire insurance holders in the form of higher rates.

Portable kerosene heaters have been approved for use in single dwelling homes by statute. The Fire Marshal has to approve the various types of units available to consumers to purchase by permit. These permits are obtained from local fire departments (the Chief or his designee) at a fee of two (2) dollars.

Storage of flammable liquids in the home is asking for problems as they may be the cause for a fire, but in any fire situation they will provide a ready fuel and act as an excellerant. This is not to be confused with the proper installation of fuel tanks for home furnaces.

Wood burning for heating has become established for many homes either as primary or supplemental heat which means that care and useage of chimneys is more important than ever. Chimneys should be cleaned and inspected by someone competent before using each fall to ensure safe operations of the chimney.

Engine One's pump has been rebuilt and tested. It has exceeded the original flow measurements when the pump was new. This should satisfy the insurance underwriters' requirements to continue the present rating.

Again a personal thank you to all that have made this a working department.

A list of responses follows this report.

Respectfully submitted,

GEORGE NEWTON

CHIEF FIRE DEPARTMENT

JAN.		
8	School	
20	So. Main Street	Check tape
26	Second Street	Home
FEB.		
2	Wells Village Road	Chimney
6	So. Main Street	Auto
7	Royal Range Road	Chimney
12	Crickett Lane	Oil Burner
15	Sargent Road	Chimney
MARCH		
5	Not recorded	
28	North Main Street	Electrical
MAY		
8	Wells Village Road	Auto
JULY		
15	South Main Street	Auto. Wash.
19	Reed Road	Smoke Alarm
AUG.		
29	Danville	Mutual Aid
SEPT.		
1	Lake View Avenue	Chimney
15	Odell Road	Home
15	Main Street	Electrical
17	Brown Avenue	Garage
25	Not Recorded	Auto Accident
25	Fremont Road	Home
27	Beachwood Road	Camp
30	Main Street	Town Hall
OCT.		
7	Elizabeth Road	Mobile Home
10	Celeste Terrace	Mobile Home
26	Beachwood Road	Camp
29	Brown Avenue	Camp
NOV.		
1	Main Street	Electrical
2	Chester	Mutual Aid
DEC.		
20	Route 121A	Not Recorded
24	South Main Street	Not Recorded
25	Hawkwood Road	Chimney
29		Lost Child

REPORT OF TOWN FOREST FIRE WARDENS AND STATE FOREST RANGER

Forest fire prevention, our business, your business, good business! This slogan has been the motto of the N.H. Division of Forests and Lands, Forest Fire Service since 1909 when the first forest fire laws were passed by the Legislature.

These laws set in place a cooperative forest fire protection program of State and local forest fire personnel that has, in the past 75 years, established New Hampshire as a leader in forest fire prevention and control. Our annual acreage loss to forest fires of one-half acre per fire is the best in the nation. This fire record has come about through the cooperative efforts of our state/town forest fire protection program. The state provides detection of fires, training for local forest fire wardens, low cost forest fire suppression equipment to local fire departments, and technical advice at the fire ground. Local governments provide the volunteer fire fighters who are appointed as wardens and deputy wardens and who respond quickly to suppress reported forest fires.

This program has resulted in a steady decline in annual acres lost to forest fires since 1910 when the average fire burned 33 acres compared to the modern day loss of one-half acre per fire.

Only by the continued cooperation of the State/towns and our entire citizenry can this record be maintained.

	STATE	DISTRICT	CITY/TOWN
No. of Fires	391	41	10
No. of Acres	161 $\frac{3}{4}$	30 $\frac{1}{3}$	2

I would like to thank everyone who helped on all the fire and quick work to keep all the fires so small. All fires must have a written report unless the ground is covered with snow. If any questions, please call 887-3775.

RAYMOND S. BASSETT
FIRE WARDEN SANDOWN

HEALTH OFFICER'S REPORT

This year of 1982 has been a busy year with increased problems of residents who continue to allow rubbish and junk cars to remain on their property.

This continued practice cannot but lead to increased taxes to enforce regulations and removal.

As a reminder may I say any Septic System repair must be cleared by the Health Officer before any work is started.

Respectfully Submitted,

ROBERT K. TOWNE
HEALTH OFFICER

HIGHWAY DEPARTMENT REPORT

WINTER MAINTENANCE

The winter of 1982 was a rough one. Starting back in December 1981 when it started snowing and in January, February and March 1982 it was like it snowed about every other day. In January 11 snow storms, 2 ice storms; February we had 7 snow storms, 3 ice storms; March 3 snow storms. All of these snow storms were from 4" to 10" storms, and when you think spring is right around the corner and you start thinking about putting snow plows away and all of the snow is about gone, the temperature is in the 50's just like summer out. Guess what! Almost got caught with my pants down on April 6 when we got hit with the biggest storm of the year - 24" of snow fell. 1982 has been a very busy winter between plowing, salting and sanding. The total amount of snow from December to April was about 87 inches.

I would like to thank everyone who helped out during these snow and ice storms.

Respectfully,
ROBERT O. JOHNSON
ROAD AGENT

SUMMER MAINTENANCE

Summer Maintenance for 1982 was not too bad. We spent time patching roads, cleaning out culverts, cut some brush, put some gravel on Holts Point Road, installed three culverts (one on Hampstead Road, one by the town shed and one on April Avenue). Also, the town appropriated \$20,000 to seal five miles of road. Out of this money we spent time cleaning shoulders and patching them to get them ready for sealing. The roads that we sealed were: Hampstead Road, Wells Village Road to Porter's Pond, Higgins Avenue, Hale True Road, Reed Road, part of Brian Street, East Lane, a short piece on School House Lane and Pillsbury Road, and we also did Depot Road from

Fremont Road to the disposal area. We asked for money to do five miles of road and we wound up doing about seven (7) miles.

ROBERT JOHNSON
ROAD AGENT

**T.R.A. PROJECT
WELLS VILLAGE ROAD**

In 1981 we started a T.R.A. Project on Wells Village Road by Porter's Pond where there was a dangerous spot. Ninety Per Cent was done in 1981. What we had left to do was headers for the culvert, sluiceway for the culvert, fix the slopes and mix in place. This Project is now 100% complete and I want to thank everyone that helped on this project.

Respectfully,
ROBERT O. JOHNSON
ROAD AGENT

LIBRARY REPORTS

CIRCULATION STATISTICS

	1981	1982
Adult Books	3,397	2,982
Children's Books	3,468	3,454
Non-Book Materials (paperbacks, puzzles records, films)	1,382	1,566
TOTAL CIRCULATION	8,247	8,002
Volumes Added	358	
Volumes Discarded	41	
Total Books in Library	5,081	

This past year we have added two new faces - Jackie Carlson and Cathy Wright to our staff and have been fortunate to have Cathy Pinard be able to stay on and also act as our liason with our COOP. Jackie has volunteered her time extensively in the past and is well acquainted with library routine. Cathy Wright has been giving Story Hour as well as keeping us in tip-top shape. Thanks to a lot of volunteer help by the staff and townspeople we have made a big dent in our backlog of donated books. Most of these books round out our classic collection and fill in our non-fiction collection. We have been very fortunate with the donation of money for the purchase of books and magazines, donations of materials themselves and with the loan of a wide-angle telescope which has been a big hit - THANK YOU ALL!

We have had two reading contests, two story-hour sessions, presented Tapestry Children's Theater twice, once for Children's Book Week and once for Old Home Day, and had a whopping turnout of over 80 people to visit with Mrs. Santa Claus. We have been decorated for Thanksgiving and Christmas by our Brownie troops, given special talks and story sessions for different groups and school classes. We will once again be able to have the Bookmobile although only twice a year instead of 3 or 4 times, but that's better than the one time it was able to

come last year. We really miss them and our circulation figures certainly reflect that. We receive about 2,500 volumes for our use through them and have filled 183 specific request through the state library.

Our local coop of 18 libraries has joined forces with others for book buying enabling us to get a much better discount on books. Our Friends of the Library group fully support our Library needs and Programs - although we are more than pleased to see all those "old" and faithful faces we really could use some new Friends - won't you join us?

Joey Delaney has generously offered to repaint our sign once again, and even more exciting is bringing her Church Youth Group of young artists to decorate our downstairs meeting room with scenes from Gnomes.

While our downstairs room is limited to small groups of people due to fire standards of safety, it has been used on a regular basis by the Conservation Commission, craft lesson groups, small story hours, a book sale and a bake sale.

Let us not neglect our First Annual Bake Off which though small was truly elegant and sumptuously enjoyed by the Judges, of which of course I was one. We hope it will be bigger and better next year.

Our Trustees join me in thanking everyone for making our year a successful one. Our volunteers are really wonderful in donating their time and expertise.

MARY ELLEN O'NEILL
LIBRARIAN

LIBRARY FINANCIAL REPORT

RECEIPTS

Balance on hand, January 1, 1982	351.31
Budgeted Money	4,339.00
Book Sales	38.00
Donations	137.29
Lost Books	36.08
Book Fines	32.00
Miscellaneous	3.00

TOTAL RECEIPTS 4,936.68

Salaries 3,361.00

DISBURSEMENTS

Budgeted Books, Periodicals, Records	1,619.24
Other Books (Gifts, Fines, etc.)	570.76
Operating Expenses & Supplies	286.97
Custodian	130.44
Telephone	234.83
Electricity	1,530.27
Mileage	33.48
Postage	198.25
Maintenance	242.89

TOTAL DISBURSEMENTS 4,847.13

Salaries	
Mary Ellen O'Neill	2,506.28
Cathy Wright	362.25
Cathy Pinard	358.00
Jackie Carlson	132.33

ON HAND, DECEMBER 31, 1982 89.55

DEBORAH HUNT
TREASURER TRUSTEES

NEWMARKET REGIONAL HEALTH CENTER

The Newmarket Regional Health Center completed its eleventh year of service in 1982. The health center operates two medical offices, one in Newmarket and the other in Raymond, the Lamprey River Clinic. Both facilities provide general medical care, preventive health services, community outreach, social services, and short term counseling with referral to area mental health agencies.

In 1982, Maude Guerin, M.D., an obstetrician/gynecologist, joined the staff. Dr. Guerin now provides prenatal, delivery and post partum care. In addition, the health center offers nutritional counseling and prenatal classes.

Other members of the medical staff include Sarah Oxnard, M.D.; Peter Friedensohn, M.D.; Michael Lewis, R.P.A.; Barbara Janeway, M.S.N., A.R.N.P.; and Anne Fawcett, A.R.N.P. The medical team also includes registered nurses, medical assistants and community health workers. For more information, or to make a medical appointment, call 659-3106 in Newmarket; 895-3351 in Raymond; or toll-free in Newmarket at 1-800-582-7279.

In November, 1982, the Newmarket Regional Health Center initiated a self-care program for the elderly in conjunction with the Occupational Therapy Department of the University of New Hampshire. The purpose of this program is to enable the elderly to stay in their home setting as well as to maintain a quality of life and independent status within their community. The focus of the program is to provide self-care skills before disability occurs and to anticipate problems with functional activities. Contact Anne Fawcett, A.R.N.P. at 1-800-582-7279 for further information.

The Newmarket Regional Health Center continues to operate the Senior Citizen Transportation Program. Three of the four busses are equipped with hydraulic lifts to provide services to the handicapped. The transportation service enables senior citizens to remain independent, self-sufficient and active by providing the needed services, including medical, food shopping and recreational trips. For more information, or to arrange a ride for a senior citizen, call 659-2424 or toll-free 1-800-582-7279.

The Newmarket Regional Health Center wishes to express its deepest appreciation for the support of the town of Sandown.

Respectfully submitted,
ANN H. PETERS
EXECUTIVE DIRECTOR

PLANNING BOARD REPORT

I would like to thank all the members of the Sandown Planning Board for their time and effort. As you know the 80's started slow, but the predictions for the future are a very busy time for the Sandown Planning Board. The growth of the Town of Sandown has taken on many views. We as residents should decide what type of town we would like to live in. The Planning Board is always looking for suggestions and ideas of what is best for the Town as a whole. Don't wait for your neighborhood to be affected, get involved now in the planning of your town.

Remember, all the Planning Board meetings are open to the public.

WILLIAM MELANSON
CHAIRMAN

POLICE DEPARTMENT REPORT

The Police Department has continued to provide services to the Town at an increased level over previous years.

The active duty officers the Town has working have met all State Certification requirements. These officers have continued to train. In a time when civil law suits against towns and especially those suits naming law enforcement personnel are at an all time high, individuals on the police department must be dedicated, well trained and suited to the demands the job entails.

Officers provide coverage for the town by committing 60 hours of their time per duty week. They are paid for 20 hours and each officer donates 40 hours of on-call time each week. In 1982, 4,160 hours were donated to the town by the members of the department.

Members of the department this past year have faced increased incidence of violence directed towards them while in the performance of their duty. In 1982, six incidents of assaults on police officers occurred.

The daytime patrol has been relegated to a single officer in the cruiser. This gives the town twice the coverage without increased manpower cost. The high visibility factor is an extremely good deterrent to crime. The itemized list of services will show Breaking & Entering/Burglaries down nearly 50 percent.

Vandalism and juvenile crime continues to be a problem. In those cases where perpetrators have been apprehended, court action and restitution has been made. In 1982, more than \$4,000 in restitution has been made to victims of vandalism and theft.

Residents have continued to play an important role in crime prevention through participation in the Neighborhood Watch Program, the vacation house checks and by calling the department to report suspicious vehicles and persons. Citizens have contributed to the well being of their neighbors and their town by this means. I will continue to encourage this participation in 1983.

The department personnel will continue to provide their services to the town in 1983 meeting the needs of their community in the most professional manner possible.

Respectfully submitted,
JAMES COMERFORD
CHIEF OF POLICE

SUMMARY OF POLICE SERVICES

Telephone Calls: Station 2009

Dispatch 689

2698

Service Miles Private 3498

Cruiser 22,310

Service Hours 3934¼

Arrests & Warrants 41

Assaults 11

B & E/Burglary 15

Child Abuse 2

Deaths 2

Family Disturbances 34

Resulting Court Action 13

Juvenile complaints 67

Juvenile prosecutions 18

Malicious Mischief 4

Misdemeanors 9

Missing persons 8

Motor vehicle accidents 35

Motor vehicle summons 23

Motor vehicle driver
actions 25

Recovered Stolen Property 4

Recovered Stolen Vehicles 5

Theft of Services 3

Theft of Property 11

Felony Offenses 3

RESCUE SQUAD REPORT

The Sandown Rescue Squad wishes to thank the residents of Sandown for their support and donations during 1982. With the monies that were donated, we were able to purchase a suction unit and two complete portable oxygen unit set ups.

We presently have 9 E.M.T.A.'s and one advanced first aid members. Two of our E.M.T.A.'s have completed the advanced training in the insertion of the Esophageal Airway and the application of Mast Trousers (for the treatment of extreme trauma shock cases).

Our meetings are held on the second Tuesday of each month. A training session preceeds each meeting. These sessions consist of hands on training and lectures by professionals in the field of emergency care. In addition to the scheduled training sessions, members avail themselves of additional training through seminars.

This past year the squad responded to 73 medical emergency calls and approximately 20 fire calls.

We will continue to provide first responder services to the town in 1983 and look to the town for its continued support.

Any resident who may be interested in joining the squad will be most welcomed.

Respectfully submitted,

HOLLY L. COTE
PRESIDENT

TAX COLLECTOR'S REPORT

-DR.-

Uncollected Taxes		LEVIES OF	
Beg. of Fiscal Year	1982	1981	Prior
Property Taxes		153,085.25	73.25
Resident Taxes		1,800.00	
Yield Taxes		329.50	

Taxes Committed to Collector:

Property Taxes	955,420.78
Resident Taxes	15,510.00
Land Use Change Taxes	1,030.00
Yield Taxes	5,923.74

Added Taxes:

Property Taxes	1,242.65	27.47
Resident Taxes	1,580.00	80.00
Personal Property		
Angle Pond Grove	488.17	

Interest Collected on

Delinq. Prop. Taxes:	330.21	7,855.51
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Penalties Collected on

Resident Taxes:	34.00	107.00
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TOTAL DEBITS	981,559.55	163,284.73	73.25
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-CR.-

Remittances to Treasurer

During Fiscal Year			
Property Taxes	784,071.19	150,122.23	73.25
Resident Taxes	14,370.00	1,110.00	
Yield Taxes	5,923.74	161.70	
Land Use Change Taxes	1,030.00		
Interest Collected			
During Year	330.21	7,855.51	
Penalties on Res. Taxes	34.00	107.00	

Abatements Made During Year:

Property Taxes	1,258.50	2,990.49
Resident Taxes	1,340.00	770.00

Uncollected Taxes - End of Fiscal Year:

(As Per Collector's List)

Property Taxes	171,821.91
Resident Taxes	1,380.00

167.80

TOTAL CREDITS	981,559.55	163,284.73	73.25
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SUMMARY OF TAX SALES ACCOUNTS

-DR.-

Tax Sales on Account of Levies of	previous		
1981	1980	1979	years

Balance of Unredeemed Taxes

Beginning Fiscal Year*

17,541.20	5,944.82	297.17(1978)
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Taxes Sold to Town During

Current Fiscal Year**

24,575.09

Interest Collected After Sale

362.22	1,883.57	1,471.85
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Redemption Costs

155.20	162.73	108.15
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Total Debits	25,092.51	19,587.50	7,524.82	297.17
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-CR.-

Remittances to Treasurer During Year

Redemptions

10,305.87	11,222.10	5,925.76
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Interest & Costs After Sale

517.42	2,046.30	1,580.00
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Abatements During Year

63

297.17

Deeded to Town During Year

20.81

21.40

19.06

Unredeemed Taxes - End of Fiscal Year

14,248.41

6,297.70

Total Credit 25,092.51 19,587.50 7,524.82 297.17

**These sums represent the total of Unredeemed Taxes, as of January 1, 1983 from Tax Sales held in Previous Fiscal Years.*

***Amount of Tax Sale held during current fiscal year, including total amount of taxes, interest and costs to date of sale.*

I hereby certify that the above tax accounts are correct to the best of my knowledge and belief.

Respectfully submitted,

EDWARD C. GARVEY
TAX COLLECTOR

TOWN CLERK'S REPORT

2448 Motor Vehicle Permits Issued	\$73,294.00
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Dog Licenses Issued - 4 Group Licenses	\$90.00
2 Lost Tags	1.00
1 1981 Tag	2.20
Late Penalties	75.00
1982 Licenses	<u>1476.15</u>

Total	1,644.35
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Town Election Filing Fees	7.00
State Primary Filing Fee	2.00
Marriage Fees To State	273.00
Town Election Recount Fee	<u>10.00</u>

Total To Treasury	\$75,230.35
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Respectfully Submitted,

EDWARD C. GARVEY
TOWN CLERK

TRA

1982-1983

MONEY AVAILABLE

Carried foward from last year	612.00
Town share 1982-83 appropriation	712.10
State share 1982-83 appropriation	4747.32

TOTAL 6071.42

MONEY SPENT

All State Asphalt - asphalt	2335.59
Payroll - Equipment -W/E 8/28/82	728.60
Payroll - Equipment - W/E 9/4/82	1273.60
Payroll - Equipment - W/E 9/18/82	565.20
Payroll - Equipment - W/E 11/13/82	734.40

5637.39

Balance in account 12-31-82	434.03
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TREASURER'S REPORT

Beginning Balance 1/1/82	308,634.86
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PLAISTOW BANK & TRUST

Temporary Loan	380,000.00
Minus Interest	<u>(23,150.97)</u>
	356,849.03

FROM LOCAL TAXES

Property Tax - 1982	784,071.19
Resident Tax - 1982	14,370.00
Yield Tax - 1982	5,923.74
Property & Yield Tax - 1981	150,283.93
Resident Tax - 1981	1,110.00
Property prior	73.25
Interest Delinquent Taxes	8,185.72
Penalties Resident Taxes	141.00
Land Use	1,030.00
Tax Sales Redeemed	<u>31,597.45</u>
	996,786.28

FROM STATE

Meal & Room Tax	14,475.60
Int. & Dividend Tax	4,095.50
Savings Bank	3,645.75
Highway Subsidy	14,797.76
Business Profit Tax	19,399.39
Forest Fire Bill	76.65
Motor Vehicle Fees	<u>3,941.79</u>
	60,432.44

FROM LOCAL SOURCES EXCEPT TAXES

Motor Vehicles	73,294.00
Dog Licenses	1,644.35
Marriage Fees	273.00
Elections	<u>19.00</u>
	75,230.35

BUSINESS LICENSES PERMITS

Plumbing	150.00
Electrical	200.00
Pistol	172.00
Building	1,808.58
Oil Burner	20.00

2,350.58

FINES & FORFEITS

Dog Fines	308.00
Return Check Penalty	65.00

373.00

RENT OF TOWN PROPERTY

Town Hall	1,566.00
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INTEREST ON DEPOSITS

20,549.86

INCOME FROM DEPARTMENTS

Board of Adjustment	479.25
Planning Board	811.75
Police Insurance Reports	240.00
Checklist	2.75
Selectman	
Zoning Books	15.00
Town Maps	9.00
Tax Maps	7.25
Subdivision Book	4.00
Photo Copies	49.45
Welfare	1,045.87
Timber Bond	3,623.70
Current Use	3.00
Phone Calls	65.02
Soil Survey	20.00
Road Agent Offset	841.50
Fire Dept. Donations	30.00
Dog Damages	48.00

7,295.54

GRANTS

Revenue Sharing

17,936.27

Returned Checks

2,616.27

20,552.27

TOTAL RECEIPTS

1,850,620.21

PAYMENTS - 1982

1,531,771.65

BALANCE - December 31, 1982

318,848.56

TRUST FUNDS

For Fiscal Year Ending December 31, 1982

DATE OF
CREATION NAME OF TRUST FUND

CEMETERY FUNDS	Balance Beginning Year	New Funds Created	Capital Gain Dividends	Balance End Year	Income During Year	Expended During Year	Balance End Year
PURPOSE OF TRUST FUND: Cemetery Perpetual Care							
HOW INVESTED: Derry Bank & Trust Saving Certificates							
	12,681.39			12,681.39	1,293.14	1,234.01	496.13
4/30/82 Allen D. & Frances Love		100.00		100.00	5.90	5.90	
7/19/82 Thomas J. & Mary Knox		100.00		100.00	2.98	2.98	
8/19/82 John J. & Barbara Markunas		200.00		200.00	2.78	2.78	
10/ 5/82 Thomas Knox		100.00		100.00			
12/ 1/82 Ruth Kelley		200.00		200.00			
12/ 2/82 Jean Brightman and/or Wm. Stewart		200.00		200.00			
Trustees of Trust Funds NOW Checking Account					41.98	41.98	
TOTAL A/C CEMETERY FUNDS	12,681.39	900.00		13,581.39	437.00	1,287.65	496.13

CAPITAL RESERVE FUNDS

4/ 1/56 Sandown Fire Department - Equipment	204.75		11.00	215.75			
Derry Bank & Trust							
12/14/74 Sandown Fire Department - Truck	18,301.32	5,000.00	2,750.27	26,051.59			
Derry Bank & Trust							
8/18/81 Rescue Vehicle	2,064.11	2,000.00	408.43	4,472.54			
Derry Bank & Trust							
8/18/81 Police Cruiser	2,064.11	2,000.00	408.43	4,472.54			
TOTALS A/C CAPITAL RESERVE FUNDS	22,634.29	9,000.00	3,578.13	35,212.42			
TOTALS	35,315.68	9,900.00	3,578.13	48,793.81	437.00	1,287.65	496.13

This is to certify that the information contained in this report is complete and correct, to the best of our knowledge and belief.
Dec. 31, 1982

RAYMOND K. BASSETT
ERNEST C. PILLSBURY
M. ELEANOR BASSETT

BIRTHS

<i>Date of Birth</i>	<i>Name of Child</i>	<i>Sex</i>	<i>Maiden Name of Mother</i>	<i>Name of Father</i>
Jan. 15	William Mitchell Allore, III	M	Jocelyn Mary Dural	William Mitchell Allore, Jr.
May 28	Julie Ann Baker	F	Pamela Lee Galipo	Dennis Earle Baker
Apr. 21	Michael Ian Brennan	M	Marjorie Anne Nickulas	William Joseph Brennan
Mar. 4	Christina Crotteau	F	Jane Mary Cullum	Maurice Louis Crotteau
Apr. 27	Tamsyn Jean Darling	F	Susan Jane Cleary	William Laurie Darling
Feb. 1	Patrick Michael Devine	M	Maureen Agnes Quinlan	James Joseph Devine
May 4	Stephen Michael Edwards	M	Charlene Jeannette Fortin	Stephen Edward Edwards
Oct. 21	Kyle Paul Fugere	M	Donna Lee Snow	Jeffrey Paul Fugere
Mar. 8	Celeste Marie Gregorio	F	Jean Josephine Celeste	William Gregorio
May 15	Meaghan Naomi Griffin	F	Marjorie A. Ingham	John D. Griffin
Apr. 26	Peter Ryan Grondin	M	Susan Jeanne LaBonte	Joseph Donald Grondin
May 25	Christina Rose Guarnaccia	F	Karen Gayle Warren	Rocco James Guarnaccia
Aug. 25	Peter Michael Jones, III	M	Denise Jean Roy	Peter Michael Jones
June 11	Kristin Catherine Kearney	F	Marjorie Howard	Richard Thomas Kearney
Apr. 16	Patrick Martin Kenney	M	Rosalyn Jennifer Pisari	Martin Joseph Kenney, Jr.
Jan. 7	Christopher Robin Noel	M	Elizabeth Jane Geisser	Real Clement Noel, Jr.
June 24	Kristen Lindsay Oleson	F	Susan Ann Blanchette	Eric John Oleson
May 5	Candice Elizabeth Oyer	F	Janet Elizabeth Adams	Michael William Oyer
Oct. 22	Jason Gerard Parent	M	Donna Marie Panneton	Ronald Gerard Parent
July 28	Derek Matthew Perrault	M	Kathryn Ann Ollia	Gerard Joseph Perrault

Sept. 6	Sara Elizabeth Poole	F	Debra Elaine Bradley	Phillip Ray Poole
Dec. 15	Allana Ralphs	F	Patricia Ann Allen	Eugene Joseph Ralphs
Jan. 16	Matthew MacDonald Robinson	M	Nancy Claudine Jones	Thomas Arthur Robinson
Mar. 7	Gregory Paul Rodgers, II	M	Teresa Mary Morrison	Gregory Paul Rodgers
Feb. 14	Jacob Lee Rosko	M	Elizabeth Ellen Wells	Gordon Woodbury Rosko, II
June 12	Jay William Rushforth	M	Martha May Salvato	William Calvin Rushforth
June 21	Neil Sotirakopoulos	M	Anne Marie Lucier	Dean Sotirakopoulos
Nov. 19	Jeremy Daniel Tarr	M	Deborah E. Brewer	Timothy R. Tarr
Jan. 21	Melanie Kay Vanderhoof	F	Wilhelmina Maria Kymmell	William Michael Vanderhoof
Jan. 28	Karla Marie Welch	F	Kellie A. Holmes	Lawrence M. Welch
June 27	Martha Ann Witman	F	Kathryn Wing	Jeffrey Paul Witman
Sept. 24	Jillian Amber Yazinka	F	Antonia Nicholas	Richard Francis Yazinka

MARRIAGES

<i>Date</i>	<i>Name of Bride & Groom</i>	<i>Place of Birth</i>	<i>Officiant</i>
Aug. 28	Philip G. Baskin Joyce B. Harmon	Penn. Penn.	Rev. David A. Watkins Minister
Sept. 12	Michael J. Bresnahan Cheryl A. D'Agosta	Mass. Mass.	Michael J. Griffin RC Priest
April 24	William F. Butler Linda Kjerulf	Mass. N.H.	S. Lester Ralph Episcopal Priest
Feb. 26	William J. Cashion Carol A. Riley	Mass. Mass.	Rev. David A. Watkins Minister
Oct. 9	Thomas J. Carbone Jody A. Fugere	Mass. Mass.	Rev. Bruce W. Collard Associate Pastor
June 26	Francis P. Caron Deborah J. Cooper	Mass. Vt.	Rev. David A. Watkins Minister
Oct. 9	D. Ronald Cutliffe Ann M. Reilly	Maine N.Y.	Edward C. Garvey J.P.

Oct. 23	Frank E. Devlin, II Donna J. Devlin	Mass. Mass.	Marjorie D. Moisan J.P.
June 12	Philip J. DiSalvo Janet R. Pappathan	Texas Mass.	Thomas E. Thies Ordained Elder
June 27	Jerome E. Donovan Eileen J. Stuccio	Mass. N.Y.	Daniel Donovan J.P.
June 19	James F. Fenton Lise D. Antoine	N.J. Mass.	William R. Daniels Minister
April 3	Paul D. Gagne Therese A. LaBossiere	N.H. Mass.	Rev. Paul W. Danealt RC Priest
Aug. 28	David I. Gray Brianne C. Howe	Maine N.H.	Rev. Andre L. Bedard RC Priest
Oct. 2	Richard L. Hall, Jr. Pamela A. Giera	Mass. Mass.	Rev. David A. Watkins Minister
Feb. 6	Clyde G. Hayward Myra H. DeFeo	Mass. Mass.	Kenneth A. Dunn Minister

Dec. 4	Roger A. Kula Jeannette G. Davis-Kula	N.H. N.H.	Edward C. Garvey J.P.
Oct. 9	Robert J. McDonald Jacqueline L. Adams	Mass. Mass.	Rev. Hubert J. Topliff Parish Minister
June 18	Francis G. Nestor Linda A. Mercurio	Mass. Mass.	Marjorie D. Moisan J.P.
Aug. 7	Martin K. Robinson Melissa A. Baldwin	N.H. N.H.	Rev. David A. Watkins Minister
Nov. 26	Harry B. Smith, III Sharon P. Fish	R.I. N.H.	Rev. Dr. James L. Haddix Pastor
Aug. 28	Peter W. Swett Tina A. Steinhoff	N.H. N.H.	Rev. David A. Watkins Minister
June 5	Donald M. Thompson Cheryl P. Maheux	Mass. Mass.	Richard C.L. Webb Episcopal Priest

DEATHS

<i>Deaths</i>	<i>Name of Deceased</i>	<i>Place of Death</i>	<i>Name of Father</i>	<i>Name of Mother</i>
Jan. 5	Angus Morrison Gidney	Sandown	Henry Stewart Gidney	Bertha Quereau
Nov. 18	Donald James Kelley	Derry	Edward Kelley	Mildred Moley
June 23	Mary Knox	Haverhill, Mass.	Wincenty Solowin	Mary Zanochien
May 29	Wilbur Russell Moody	Exeter	George R. Moody	Anna Lowe
Nov. 10	John J. Markunas	Derry		
Dec. 2	Brony Lisofsky	Manchester		

I hereby certify that the foregoing report is correct, according to the best of my knowledge and belief.

EDWARD C. GARVEY

Town Clerk

NOTES

IN CASE OF

FIRE

Or Emergency

DIAL 887-3220

STATE LOCATION AND KIND OF FIRE

DO NOT DELAY TO NOTIFY

NO MATTER HOW SMALL THE FIRE

POLICE DIAL 887-3222

Sandown Emergency

Medical Team Rescue Squad

DIAL 887-3888